AGPT
AUSTRALIAN
GENERAL
PRACTICE
TRAINING
2017
APPLICANT
GUIDE
The flowchart below can be used to determine eligibility for entry into the AGPT programme in 2017.

Are you an Australian/New Zealand permanent resident or citizen, or will you be by 9 May 2016?

- YES
  - Did you obtain your primary medical qualification in Australia?
    - YES
      - Did you obtain your primary medical qualification in New Zealand?
        - YES
          - Are you an AMC* graduate who has successfully completed all elements of the AMC?
            - YES
              - Will you have received your AMC certificate by 9 May 2016?
                - YES
                  - Will you have completed the competent authority pathway via AHPRA† by 25 July 2016?
                    - YES
                      - You are not eligible.
                    - NO
                      - You are not eligible.
                - NO
                  - Will you have done so and received your AMC certificate by 9 May 2016?
                    - YES
                      - You are not eligible.
                    - NO
                      - You are not eligible.
            - NO
              - You are eligible.
    - NO
      - Are you a temporary resident who obtained your primary medical qualification in Australia/New Zealand and is currently applying, or intends to apply, for Australian/New Zealand permanent residence?
        - YES
          - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
        - NO
          - You are eligible.

Do you expect to have general medical registration without conditions or undertakings in Australia by the commencement of the 2017 training year (6 February 2017)?

- YES
  - Are you enrolled in any other specialist vocational training programmes (including AGPT)?
    - YES
      - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
    - NO
      - It appears you are eligible.
- NO
  - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)

* AMC: Australian Medical Council
† AHPRA: Australian Health Practitioner Regulation Agency
Welcome to the Australian General Practice Training Applicant Guide 2017.

This publication is a guide for doctors who wish to apply for general practice training commencing in 2017. In it you will find important information to help you with your application for entry into the Australian General Practice Training (AGPT) programme in 2017.

The self-assessment flowchart (adjacent) will assist you in determining your eligibility.

Applications for entry into the AGPT programme in 2017 open at 10 am AEST Monday 11 April 2016.

This Guide is also available at: agpt.com.au

This publication is a guide only. Whilst every effort has been made to ensure the information contained in this Guide is correct at the time of printing, changes are possible and applicants should refer to the electronic version of the 2017 AGPT Applicant Guide on the AGPT website for up-to-date information. This Guide has been reviewed to eliminate or clarify any cultural or linguistic factors which may influence applicants’ comprehension and interpretation of its contents.

We look forward to receiving your online application.

Contact us:

The Department of Health

Email: AGPTSelection@health.gov.au

Telephone: 1800 DR AGPT (1800 37 2478) or for international calls: +61 2 6289 2666 (8.30 am–5 pm AEST Monday to Friday)

Website: agpt.com.au

Address: Health Workforce Division, The Department of Health
Scarborough House
Atlantic Street
WODEN ACT 2606

Acknowledgements:

The AGPT programme is an Australian Government initiative.

Published by: Department of Health

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KEY DATES FOR APPLICATION AND SELECTION—AGPT 2017

**Online applications**
Open 10 am AEST*
Monday 11 April 2016
Close 10 am AEST
Monday 9 May 2016

### STAGE 1
**Application and eligibility check**
Applicants submit an online application, supporting documentation, referee details and nominate up to four training region preferences.

Applications and supporting documents will be checked to establish eligibility for the AGPT programme.

Applicants who are ineligible will be notified by email.

### IF ELIGIBLE

**National Testing Centres:**
- **online SJT**
  - Monday 13 June–Monday 4 July 2016

**National Assessment Centres:**
- **MMIs**
  - Friday 24 June–Sunday 17 July 2016

**Applicants notified of scores**
10 am AEST
Monday 1 August 2016

**Applicant preference changes**
10 am AEST Monday 1 August –10 am AEST Monday 8 August 2016

**Applicants notified of shortlisting**
Wednesday 10 August 2016

### STAGE 2
**National assessment**
Applicants are required to attend two assessments at two different venues:

1. A Situational Judgement Test (SJT) held at a National Testing Centre (NTC) from Monday 13 June to Monday 4 July 2016.
2. Multiple Mini Interviews (MMIs) held at a National Assessment Centre (NAC) from Friday 24 June to Sunday 17 July 2016.

The standardised results of these assessments will determine applicants’ total AGPT Selection scores and ranking. After receiving their total AGPT Selection score, applicants will have the option to change their training region preferences.

**Please note:**
NTC and NAC dates vary by city, please check the AGPT website for details.

Applicants will be notified of the outcome by email from the Department of Health.

### IF SHORTLISTED

**RTO and training region placements**
Friday 12 August–Friday 2 September 2016

### STAGE 3
**RTO and training region placements**
The regional training organisation (RTO) in each training region will decide which applicants will be offered training places in the AGPT programme, and will notify applicants. Written acceptance of an RTO’s offer of a training place, within seven days of the offer being made, will confirm selection into the AGPT programme.

All correspondence from the Department of Health will be via email. Applicants must have access to their email throughout the entire selection process.

Applicants will be notified before or on 12 September 2016 if they have been successful or unsuccessful in obtaining a training place in the AGPT programme in 2017.

*Australian Eastern Standard Time (AEST)*
## Guide to the Terminology Used

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<th>Definition</th>
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<tr>
<td>ACCHS</td>
<td>Aboriginal Community Controlled Health Service, also refers to Aboriginal Medical Service</td>
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<td>ACRRM</td>
<td>Australian College of Rural and Remote Medicine—<a href="http://acrrm.org.au">acrrm.org.au</a></td>
</tr>
<tr>
<td>AEST</td>
<td>Australian Eastern Standard Time</td>
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<td>AGPT programme</td>
<td>Australian General Practice Training programme</td>
</tr>
<tr>
<td>AGPT Selection team</td>
<td>The AGPT Selection team is the section in the Department of Health responsible for managing the application and the national assessment processes for entry into the AGPT programme</td>
</tr>
<tr>
<td>AHPRA</td>
<td>Australian Health Practitioner Regulation Agency—<a href="http://ahpra.gov.au">ahpra.gov.au</a></td>
</tr>
<tr>
<td>AMA</td>
<td>Australian Medical Association</td>
</tr>
<tr>
<td>AMC</td>
<td>Australian Medical Council</td>
</tr>
<tr>
<td>AMG</td>
<td>Australian medical graduate. Defined as a doctor who was a permanent resident or citizen of Australia or New Zealand at the time of primary medical degree enrolment and whose primary medical degree was obtained in Australia or New Zealand</td>
</tr>
<tr>
<td>Applicant category</td>
<td>The applicant category classification is used to determine the mandatory documentation to be uploaded with an applicant's online application</td>
</tr>
<tr>
<td>ARST</td>
<td>Advanced Rural Skills Training within the Fellowship in Advanced Rural General Practice (FARGP) only</td>
</tr>
<tr>
<td>AST</td>
<td>Advanced Specialised Training</td>
</tr>
<tr>
<td>Community-based training</td>
<td>Training undertaken within a community setting, where primary health care services are provided by doctors</td>
</tr>
<tr>
<td>Composite term</td>
<td>Where a registrar has multiple placements. For example, a registrar undertaking an academic post works part time in the clinical setting and part time undertaking research/teaching at a university</td>
</tr>
<tr>
<td>Culturally competent</td>
<td>Cultural competence comprises the awareness, knowledge, skills, practices and processes required by individuals and organisations to function effectively in all situations characterised by cultural diversity</td>
</tr>
<tr>
<td>ECFMG</td>
<td>Educational Commission for Foreign Medical Graduates. Some overseas-trained applicants may be required to supply an ECFMG International Credentials Services (EICS) verification form from ECFMG in lieu of official academic transcripts</td>
</tr>
<tr>
<td>FACRRM</td>
<td>Fellowship of the Australian College of Rural and Remote Medicine</td>
</tr>
<tr>
<td>FARGP</td>
<td>Fellowship in Advanced Rural General Practice</td>
</tr>
<tr>
<td>FGAMS</td>
<td>Foreign graduate of an accredited medical school. An applicant who was not born in Australia or New Zealand, whose primary medical degree was obtained in Australia or New Zealand and who was a temporary resident at the time of university enrolment</td>
</tr>
<tr>
<td>FRACGP</td>
<td>Fellowship of the Royal Australian College of General Practitioners</td>
</tr>
<tr>
<td>Term</td>
<td>Definition</td>
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</tr>
<tr>
<td>FTE</td>
<td>Full-time equivalence. Refers to the time registrars undertake different aspects of training on a part-time basis, which is used to compare full-time and part-time registrar training</td>
</tr>
<tr>
<td>General registration</td>
<td>General registration is granted after provisional or limited registration to a doctor who has met all requirements set out by the Medical Board of Australia and/or the AMC</td>
</tr>
<tr>
<td>General/rural pathway</td>
<td>The general pathway is for doctors who wish to train primarily in inner and/or outer metropolitan areas. However, doctors can train in any RA1–5 area on the general pathway. The rural pathway is for doctors who wish to undertake the majority of their training in rural and remote areas of Australia. Doctors on the rural pathway can train in RA2–5 areas</td>
</tr>
<tr>
<td>GP</td>
<td>General Practitioner</td>
</tr>
<tr>
<td>GPRA</td>
<td>General Practice Registrars Australia. A not-for-profit organisation that nationally represents the interests of GP registrars and supports them through training</td>
</tr>
<tr>
<td>GPRIP</td>
<td>General Practice Rural Incentives Programme. Provides incentives for GPs and GP registrars to relocate and practise medicine in rural/remote communities or pursue a career in rural medicine</td>
</tr>
<tr>
<td>GPSA</td>
<td>General Practice Supervisors Australia. A not-for-profit organisation that nationally represents the interests of, and supports, GP supervisors</td>
</tr>
<tr>
<td>Intake</td>
<td>Applicants apply for the AGPT programme during a specified time period. This time period is referred to as an intake. Applications can only be considered during an intake period</td>
</tr>
<tr>
<td>Medical Board of Australia</td>
<td>The Medical Board of Australia works in partnership with AHPRA. Key functions are to register medical practitioners, develop standards, codes and guidelines for the medical profession</td>
</tr>
<tr>
<td>MMIs</td>
<td>Multiple Mini Interviews. MMIs form part of the national assessment process requiring applicants to rotate between interview stations, answering a question at each station. The MMIs are conducted at National Assessment Centres</td>
</tr>
<tr>
<td>NAC</td>
<td>National Assessment Centre. Where an eligible applicant undertakes the MMIs during stage two (national assessment) of the AGPT selection process</td>
</tr>
<tr>
<td>NTC</td>
<td>National Testing Centre. Where an eligible applicant undertakes the online Situational Judgement Test during stage two (national assessment) of the AGPT selection process</td>
</tr>
<tr>
<td>NTCER</td>
<td>National Terms and Conditions for the Employment of Registrars. A document developed by GPRA, GPSA and the AMA which outlines the terms and conditions of employment for registrars</td>
</tr>
<tr>
<td>OTD</td>
<td>Overseas-trained doctor (also referred to as an international medical graduate or IMG). Defined as an applicant whose primary medical degree was obtained outside Australia or New Zealand. The terms ‘OTD’ and ‘IMG’ are interchangeable</td>
</tr>
<tr>
<td>Other vocational training programmes</td>
<td>Other vocational training programmes which lead to specialist medical registration outside the AGPT programme, including the Remote Vocational Training Scheme (RVTS), and other vocational training programmes such as Fellowship of the Australasian College for Emergency Medicine (FACEM)</td>
</tr>
<tr>
<td><strong>Practice-ready</strong></td>
<td>Practice-ready refers to applicants who have satisfactorily completed their hospital-based training in order to meet the colleges’ prevocational training requirements and can commence their required general practice/primary rural and remote training at the start of the 2017 training year</td>
</tr>
<tr>
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</tr>
<tr>
<td><strong>SJT</strong></td>
<td>Situational Judgement Test. The SJT forms part of the national assessment process where applicants sit a 120-minute test (50 multiple choice questions). The SJT is undertaken at an NTC (a separate location to the MMIs)</td>
</tr>
<tr>
<td><strong>RACGP</strong></td>
<td>Royal Australian College of General Practitioners—<a href="http://racgp.org.au">racgp.org.au</a></td>
</tr>
<tr>
<td><strong>Ranking band</strong></td>
<td>Applicants who undertake the MMIs and SJT are scored and placed in one of ten bands to give each applicant an understanding of how they have performed at national assessment. Ranking bands are grouped in 10 percentiles</td>
</tr>
<tr>
<td><strong>RTOs</strong></td>
<td>Regional training organisations are the organisations contracted by Health to deliver the AGPT programme. Each of the nine RTOs occupies one or more of the training regions throughout Australia</td>
</tr>
<tr>
<td><strong>Registrar</strong></td>
<td>A doctor who is enrolled in the AGPT programme. Also referred to as a ‘GP registrar’</td>
</tr>
<tr>
<td><strong>RPL</strong></td>
<td>Recognition of prior learning</td>
</tr>
<tr>
<td><strong>Section 19AB (3) of the Health Insurance Act 1973</strong></td>
<td>A statutory provision, which may be applicable to overseas-trained doctors (OTDs) and foreign graduates of an accredited medical school (FGAMS). For the purposes of the AGPT programme, applicants subject to section 19AB (3) are required to train on the rural pathway</td>
</tr>
<tr>
<td><strong>Specialist (general practitioner) registration</strong></td>
<td>When a registrar obtains specialist (general practitioner) registration from the Medical Board of Australia it means they are qualified to practise as a general practitioner and bill Medicare accordingly</td>
</tr>
<tr>
<td><strong>Total AGPT Selection score</strong></td>
<td>Applicants receive a total AGPT Selection score comprised of both their SJT and MMI scores, both have equal weight (50 per cent). The raw scores for each assessment are converted to T scores and Z scores for standardisation and then reconverted to an applicant’s total AGPT Selection score</td>
</tr>
<tr>
<td><strong>Training region</strong></td>
<td>A training region is the geographical area in which an AGPT registrar undertakes their training. There are 11 training regions throughout Australia</td>
</tr>
<tr>
<td><strong>Training region preference</strong></td>
<td>Refers to the training region an applicant has chosen when selecting up to four training region preferences in their AGPT application</td>
</tr>
<tr>
<td><strong>T score and Z score</strong></td>
<td>Two statistical terms used in the process of standardising scores. T scores are used when the population parameters are not known, while Z scores are used when the population mean and population standard deviation are known. Applicants’ SJT and MMI scores are standardised using T scores and Z scores to determine their total AGPT Selection score</td>
</tr>
<tr>
<td><strong>VEVO</strong></td>
<td>Visa Entitlement Verification Online. The Department of Health will use VEVO to confirm an applicant’s current residency status. The VEVO website is run by the Department of Immigration and Border Protection</td>
</tr>
</tbody>
</table>
How to use this Guide

The purpose of this Guide is to inform potential applicants of the application and selection process for entry into the Australian General Practice Training (AGPT) programme in 2017.

The Guide is split into five main sections, each with a separate colour coded border:

**GREEN SECTION = Australian General Practice Training Overview—includes information about:**
- Training qualifications, locations and pathways
- Remuneration and incentives
- Training regions/regional training organisations (RTOs)
- Leave
- Extended skills/advanced specialised training
- Mandatory hospital rotations and recognition of prior learning
- Requirements of ADF and rural generalist doctors.

**RED SECTION = Applying for the AGPT programme—Stage One: Application and Eligibility Check—includes information about:**
- Eligibility requirements
- Section 19AB (3) (the 10-year moratorium)
- Applicant category classification
- A step-by-step guide on how to fill out the online application form
- Mandatory supporting documents for each applicant category.

**ORANGE SECTION = Stage Two: National Assessment—includes information about:**
- Assessment criteria
- How to book the Situational Judgement Test (SJT) held at National Testing Centres (NTCs) and Multiple Mini Interviews (MMIs) held at National Assessment Centres (NACs)
- Frequently asked questions around the NTC and NAC
- Example questions for both the SJT and MMIs
- Explanation on how to read the preference distribution matrix
- Total AGPT Selection scores and ranking bands
- Updating training region preferences and shortlisting.

**PURPLE SECTION = Stage Three: RTO and training region placements—includes information about:**
- RTO and training region placements
- Notification of training place offers
- Requests for feedback.

**GREY SECTION = Final outcomes—includes information about:**
- Date of outcomes of applications
- Information for unsuccessful applicants to participate in future intakes
- Complaints and appeals.

Please refer to the table of contents for more details.

The sections within the Guide are placed in order of an applicant’s progression through the application and selection process:

- information on the AGPT programme
- online application
- assessment
- conclusion of the process.

Please read each section carefully.

While the information in this Guide is correct at the time of printing, please be aware changes to the policies and requirements may occur. Applicants are reminded to refer to the electronic version of the 2017 AGPT Applicant Guide on the AGPT website for up-to-date information.

If you have any further questions about the AGPT selection process, please:

(a) Refer to the FAQs section on the AGPT website at agpt.com.au > ‘Junior Doctors’ > ‘New Applicants’
(b) Email AGPTSelection@health.gov.au
(c) Call 1800 DR AGPT (1800 37 2478)

The Department of Health can be contacted between 8.30 am and 5 pm AEST Monday to Friday.

**IMPORTANT NOTICE:** More information can be found in the FAQs, available at agpt.com.au
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GENERAL PRACTICE TRAINING LANDSCAPE

Australian Government

Regional Training Organisations

Vocational Training

Fellowship of the Australian College of Rural and Remote Medicine (FACRRM)
Fellowship of the Royal Australian College of General Practitioners (FRACGP)

Specialist (General Practitioner) Registration
Australian General Practice Training Overview

The Australian General Practice Training (AGPT) programme is a world-class vocational training programme for medical graduates wishing to pursue a career in general practice in Australia. It is the leading training programme for GP registrars in Australia.

Selection into the AGPT programme is a highly competitive merit-based process, which ensures the best candidates are selected into training.

The AGPT programme is managed by the Department of Health. The AGPT programme is delivered by a network of nine regional training organisations (RTOs) across 11 training regions nationally and in accordance with the standards of the two professional general practice colleges—the Royal Australian College of General Practitioners (RACGP) and the Australian College of Rural and Remote Medicine (ACRRM).

The programme involves a three- or four-year full-time commitment, which may be reduced with recognition of prior learning (RPL) (see page 18). During training, registrars acquire valuable practical experience in different training locations, including teaching hospitals, rural and urban practices. Registrars are encouraged to undertake training in specialised medical centres that provide health care for Aboriginal and Torres Strait Islander peoples and people from socially disadvantaged groups. Registrars also acquire experience in extended skills/advanced specialised training, and can pursue other areas of relevant interest such as procedural general practice and academic posts.

Training is conducted within accredited medical practices and hospitals and is supervised and assessed by accredited supervisors. The training includes self-directed learning, regular face-to-face educational activities and in-practice education. Relevant college assessments are undertaken throughout, or at the end of, training to achieve fellowship with one or both GP colleges and eligibility for specialist (general practitioner) registration.

Doctors can apply for the AGPT programme as early as their intern year, to begin training the following year.

There are currently 1500 Australian Government funded training positions available per year.

The end point of all places is Fellowship of the Royal Australian College of General Practitioners and/or Fellowship of the Australian College of Rural and Remote Medicine.

Things to consider before applying

When applying for the AGPT programme, applicants must consider their training region preferences and make decisions regarding:

1. Where they wish to train (state/territory/region).
2. The college fellowship they wish to pursue.
3. Any restrictions to where they can train (e.g. section 19AB (3) moratorium requirements)—see ‘Training pathway restrictions’ on page 8.

The AGPT programme is delivered across 11 training regions throughout Australia. The training regions specify the geographical area in which doctors can undertake their training. The Department of Health contracts nine regional training organisations (RTOs) to manage the training of registrars, training locations and distribution of training placements in each region.

The RTOs, together with the colleges, are responsible for accrediting hospital posts, general practices and other medical facilities for the delivery of training within their region/s.
RTOs also provide registrars with:

- Personalised learning programmes
- Education and training activities
- Access to training resources
- Networking opportunities.

Applicants will be required to nominate up to four training region preferences in their application and therefore are encouraged to research each training region and RTO to determine where they would like to train (see the list of RTO contacts and training regions on page 13).

Once accepted into the AGPT programme, registrars must choose to train towards:

- The Fellowship of the Australian College of Rural and Remote Medicine (FACRRM)
- The Fellowship of the Royal Australian College of General Practitioners (FRACGP)

Or

- Both FACRRM and FRACGP.

More information regarding the college fellowships can be found in the next section ‘Training qualifications’.

TRAINING QUALIFICATIONS

The AGPT programme supports three fellowships, outlined below, two of which (FACRRM and FRACGP) lead to specialist (general practitioner) registration. The third fellowship, Fellowship in Advanced Rural General Practice (FARGP), can be accessed as an add-on to FRACGP. Registrars may choose which fellowship/s they would like to pursue.

FACRRM/FRACGP

The AGPT programme is primarily designed to prepare registrars to undertake the Fellowship of the Australian College of Rural and Remote Medicine (FACRRM) and/or the Fellowship of the Royal Australian College of General Practitioners (FRACGP).

The respective colleges award the vocational end points of training (FRACGP and/or FACRRM) and are responsible for setting the vocational training curriculum and standards which apply to registrars undertaking the AGPT programme.

The FACRRM with its broader curriculum and scope of practice, is specifically designed to prepare registrars to practise competently and confidently in rural and remote medicine. Registrars undertake the majority of their training in rural and remote settings and are able to complete their assessments at these locations.

The FRACGP prepares registrars to competently deliver high quality unsupervised general practice services in any urban, regional, rural or remote general practice setting. The RACGP also offers advanced rural training through concurrent participation in the Fellowship in Advanced Rural General Practice (FARGP).

Both fellowships lead to specialist (general practitioner) registration and the ability to work independently as a GP anywhere in Australia.

After completing all training and requirements of the ACRRM and/or the RACGP, a registrar is eligible to apply for the award of Fellowship of the ACRRM (FACRRM) and/or Fellowship of the RACGP (FRACGP).
Prerequisites for the FACRRM and FRACGP are to:

- Satisfactorily complete the required period of training, three years of full-time training for the FRACGP and four years for the FACRRM (see Australian General Practice Training 2017, page 7)
- Satisfactorily meet the education requirements of the AGPT programme
- Pass the ACRRM and/or RACGP assessments.

For more information on the FACRRM or FRACGP visit the college websites:

ACRRM: acrrm.org.au > ‘Training towards fellowship’
RACGP: racgp.org.au > ‘Becoming a GP’ > ‘Vocational Training Pathway’

**IMPORTANT NOTICE:**
Registrars are required to select their chosen fellowship programme(s) within six months of commencing the AGPT programme. Deciding which fellowship to undertake is a personal decision. The Department of Health recommends that doctors considering applying for the AGPT programme contact both colleges, as well as the RTO in their preferred training region/s, to discuss options and determine the best fit for their career goals and the skill set they wish to attain.

The colleges are also responsible for considering and granting recognition of prior learning (RPL), fellowship assessment, certification and continuing professional development.

**Training time frame**
The AGPT programme generally takes three to four years to complete, depending on which fellowship a registrar wishes to obtain. Training time can be reduced through a successful application of recognition of prior learning (see page 18).

- FACRRM requires a four-year full-time equivalent training commitment
- FRACGP requires a three-year full-time equivalent training commitment

Registrars can also choose to undertake an optional fourth year of Advanced Rural Skills Training (ARST) as part of the RACGP’s Fellowship in Advanced Rural General Practice (FARGP).

For more information on the FRACGP visit racgp.org.au

For more information on the FACRRM please visit acrrm.org.au

**Dual fellowship**
Registrars are able to undertake dual fellowships with both the RACGP and ACRRM. The training must be concurrent and should only be pursued after discussions with a registrar’s RTO and both colleges. For more information, potential applicants should contact the RTO in their preferred training region (see page 13 for list of RTOs contacts and training regions).

**Fellowship in Advanced Rural General Practice**
GPs are an integral part of rural communities, and the skills practised depend on the context in which they work and the specific needs of their community. In many rural and remote communities across Australia, GPs with advanced rural skills training are the only access communities have to ongoing specialist medical services such as emergency medicine, mental health, anaesthesia and obstetrics.
The Fellowship in Advanced Rural General Practice (FARGP) is a qualification awarded by the RACGP in addition to the vocational fellowship (FRACGP). The FARGP aims to develop additional skills for safe, accessible and comprehensive care for Australia’s rural, remote and very remote communities. The FARGP pathway is designed specifically for general practice registrars and can be completed over the full period of the general practice registrar training programme.

For more information on the FARGP please email fargp@racgp.org.au or call the RACGP National Rural Faculty on 1800 636 764.

**IMPORTANT NOTICE:** Registrars seeking to undertake Advanced Rural Skills Training (ARST) must be actively enrolled in the FARGP.
### AUSTRALIAN GENERAL PRACTICE TRAINING 2017

| Year One | FACRRM QUALIFICATION (ACRRM) | Core Clinical Training Time | 12 months |
| Year Two | FACRRM QUALIFICATION (ACRRM) | Primary Rural & Remote Training | 24 months |
| Year Three | FACRRM QUALIFICATION (ACRRM) | Advanced Specialised Training | 12 months |
| Year Four | FACRRM QUALIFICATION (ACRRM) | Advanced Rural Skills Training | (12 months) for FARGP |

| Year One | FRACGP QUALIFICATION (RACGP) | Hospital Training Time | 12 months |
| Year Two | FRACGP QUALIFICATION (RACGP) | GP Terms | GPT 1—6 months
| Year Three | FRACGP QUALIFICATION (RACGP) | GPT 2—6 months
| Year Four | FRACGP QUALIFICATION (RACGP) | Extended Skills | 6 months

*FRACGP* Leading to specialist (general practitioner) registration.

There are instances where training time and experience for one fellowship may be recognised towards another or subsequent fellowship. Please refer to the relevant college or RTO.

Doctors are advised to contact the RTO in their preferred training region/s to discuss training options.

*Leading to specialist (general practitioner) registration.
TRAINING LOCATIONS AND PATHWAYS

Doctors applying for the AGPT programme elect to train on either the rural pathway or the general pathway. These pathways determine the area where a registrar will train, not the content of their general practice training. Most RTOs offer both general and rural pathways with no difference in the quality of the training given.

The pathway system ensures at least 50 per cent of the AGPT programme is delivered in rural and remote areas, to meet community need. The Australian Standard Geographical Classification—Remoteness Area (ASGC-RA) system determines what constitutes urban, regional, rural and remote areas (see details below).

A registrar’s training pathway will not restrict where they can later work as a fellowed GP with specialist (general practitioner) registration. The duration of training is dependent on a registrar’s choice of fellowship (FRACGP/ FACRRM), other vocational training choices and relevant prior experience, not their choice of pathway.

Training locations, distribution of training placements and registrar allocation to placements across a training region is managed by the relevant regional training organisation.

Training pathway restrictions
Section 19AB (3) of the Health Insurance Act 1973 (also known as the 10-year moratorium) restricts access to Medicare benefits and requires overseas-trained doctors (OTDs) and foreign graduates of accredited medical schools (FGAMS) to work in a district of workforce shortage for 10 years in order to access Medicare benefit arrangements.

This restriction is generally for a period of 10 years (and may be scaled to five years depending on remoteness) starting from the time the doctor first becomes registered with the Medical Board of Australia, which includes provisional or limited registration.

Overseas-trained or overseas-born doctors who are affected by section 19AB (3) must train on the rural pathway and are ineligible for the general pathway.

For more information see ‘Section 19AB (3) of the Health Insurance Act 1973’ on page 22 or visit doctorconnect.gov.au > ‘First steps’ > ‘Medicare provider number legislation’. Specific questions surrounding section 19AB (3) can be sent to 19AB@health.gov.au

Australian Standard Geographical Classification—Remoteness Area system
The Australian Standard Geographical Classification—Remoteness Area (ASGC-RA) system was developed by the Australian Bureau of Statistics using Census data. It is widely used by federal and state agencies and was last updated after the 2006 Census.

The ASGC-RA divides regions that share remoteness characteristics into RA groups. RA1 is major cities and can be defined as urban locations. RA2–5 are grouped in progressively more remote locations, and can be defined as regional or remote.

Registrars on the general pathway may train in RA1–5 locations.

Registrars on the rural pathway must train in RA2–5 locations.

Registrars subject to section 19AB (3) of the Health Insurance Act 1973 must train on the rural pathway unless an exemption is granted by the Minister for Health or their delegate. For more information refer to page 22.
The following table summarises where registrars can train.

<table>
<thead>
<tr>
<th>RA classification</th>
<th>RA category</th>
<th>General pathway</th>
<th>Rural pathway</th>
</tr>
</thead>
<tbody>
<tr>
<td>RA1</td>
<td>Major cities of Australia</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>RA2</td>
<td>Inner regional Australia</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>RA3</td>
<td>Outer regional Australia</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>RA4</td>
<td>Remote Australia</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>RA5</td>
<td>Very remote Australia</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

For more information about how the ASGC-RA categories are calculated, or to look up the RA classification of a location, please visit doctorconnect.gov.au > ‘Search the map’.

**General pathway**

The general pathway enables doctors a choice in the selection of training placements across all urban, rural and remote areas. Doctors on the general pathway can train in all Australian Standard Geographical Classification—Remoteness Area (RA) 1–5 locations (see table above).

A registrar on the general pathway is required to undertake 12 months of their training in a prescribed location. The location options available to registrars include:

- Twelve months training in a rural location classified RA2–5
- Twelve months in an outer metropolitan location
- Twelve months training in a non-capital city classified as RA1
- Twelve months training comprising two of the following:
  - Six months training in an outer metropolitan location
  - Six months training in a rural location classified RA2–5
  - Six months training in a non-capital city classified RA1
  - Six months training in an Aboriginal and Torres Strait Islander health training post in an Aboriginal Community Controlled Health Service or other approved Aboriginal Medical Service.

For more information see the AGPT Training Obligations Policy 2016 at agpt.com.au

**Please note:** This obligation cannot be met in the hospital year of the AGPT programme i.e. Core Clinical Training Time for FACRRM and Hospital Training Time for FRACGP, or through extensions of training time, mandatory elective or Advanced Rural Skills Training (FARGP) unless concurrent with Advanced Specialised Training (FACRRM).

Doctors undertaking the general pathway can pursue the FRACGP and/or FACRRM. However, the Primary Rural and Remote Training (PRRT) components of the FACRRM training programme (see Australian General Practice Training 2017 page 7), are generally undertaken in accredited training posts in RA2–5 locations.

Applicants are encouraged to discuss their training options with the RTO in their preferred training region and with the relevant college prior to the opening of AGPT programme applications on Monday 11 April 2016.

**Rural pathway**

The rural pathway is for doctors who wish to undertake their training in regional, rural and remote areas of Australia.

Doctors on the rural pathway must train in RA2–5 locations (see table above).

The rural pathway offers registrars a range of benefits and opportunities commensurate with the work of rural general practice for example, access to procedural training.
Doctors who are offered an AGPT programme place on the rural pathway can elect to enrol in the FRACGP and/or FACRRM.

Overseas-trained doctors (OTDs) and foreign graduates of accredited medical schools (FGAMS) who are subject to section 19AB (3) of the Health Insurance Act 1973 (10-year moratorium) are required to train on the rural pathway unless, at the time of applying, they hold an exemption under section 19AB (3) from the Minister for Health.

**Please note:** Doctors who gain an exemption under section 19AB (3) after they have commenced training are not automatically entitled to a transfer to another training region or pathway.

For more information see page 22 or visit [doctorconnect.gov.au](http://doctorconnect.gov.au) > ‘First Steps’ > ‘Medicare provider number legislation’.

**REMUNERATION AND INCENTIVES**

**Terms and conditions of employment during training**

During the first year of hospital-based training within the AGPT programme, registrars are paid through the relevant state or territory health department according to the appropriate awards for junior medical officers.

During the following years of community-based training, registrars are employed by accredited training practices. The terms and conditions of employment are outlined in a document entitled National Terms and Conditions for the Employment of Registrars (NTCER). The NTCER represents an agreement between General Practice Registrars Australia (GPRA) and General Practice Supervisors Australia (GPSA), with the support of the Australian Medical Association (AMA).

The NTCER is regularly reviewed to maintain contemporary employment terms and conditions. Prospective registrars are encouraged to access and download the document on either the GPRA website at [gpra.org.au](http://gpra.org.au) > ‘NTCER’ or the GPSA website at [gpsupervisorsaustralia.org.au](http://gpsupervisorsaustralia.org.au) > ‘Employing Registrars’ > ‘Employment Resources’.

Registrars seeking assistance regarding employment arrangements can seek advice from registrar liaison officers, the RTO within their preferred training region/s or GPRA before approaching practices. Registrars are also encouraged to discuss with the RTO within their preferred training region/s the opportunities available to work in a range of organisations and business types, including in regional and rural/remote Australia, during their two years of community-based training.

The Department of Health is unable to provide further advice on training remuneration and terms and conditions. Further questions should be directed towards the RTO in the applicant’s preferred training region/s and/or GPRA.

**Incentives**

The following incentives promote careers in outer metropolitan rural and remote areas.

*General Practice Rural Incentives Programme*

AGPT registrars may be eligible for payments under the General Practice Rural Incentives Programme (GPRIP).

For more information about the GPRIP call the Medicare Helpline: 1800 010 550 or visit the Rural and Regional Health Australia website at [ruralhealthaustralia.gov.au](http://ruralhealthaustralia.gov.au) > ‘RHWS Incentives’ > ‘General Practice Rural Incentives Programme’.

*Other grants or incentive programmes*

Other grants or incentive programmes may be available to registrars via the colleges. For more information visit [acrrm.org.au](http://acrrm.org.au) and/or [racgp.org.au](http://racgp.org.au)
TRAINING REGIONS

A competitive tender process was undertaken in 2015 to select a reduced number of regional training organisations (RTOs) to deliver the AGPT programme from January 2016. In addition, new geographical boundaries were established. There are now nine RTOs delivering the AGPT programme across 11 training regions in Australia. The training regions are outlined in the map below.

RTOs are responsible for managing registrars’ training, training locations and the distribution of training placements across the RTO’s training region/s.

Applicants are encouraged to research each training region to determine the area in which they would like to train. The RTO responsible for each training region can provide information regarding training, including the extended skills and academic posts available.

MAP OF TRAINING REGIONS

IMPORTANT NOTICE:
The three training regions covering the ACT and NSW are managed by one RTO. However, each region is run independently of the others.
If the location in which an applicant would like to train appears to straddle two or more regions, applicants should contact the relevant RTOs to determine the exact region in which the location falls.
REGIONAL TRAINING ORGANISATION CONTACTS

Australian Capital Territory/
New South Wales

*Western New South Wales*
GP Synergy
W: gpsynergy.com.au
T: (02) 9818 4433
E: applicant@gpsynergy.com.au

New South Wales

*Lower Eastern New South Wales*
GP Synergy
W: gpsynergy.com.au
T: (02) 9818 4433
E: applicant@gpsynergy.com.au

*North Eastern New South Wales*
GP Synergy
W: gpsynergy.com.au
T: (02) 9818 4433
E: applicant@gpsynergy.com.au

Victoria

*Eastern Victoria*
Eastern Victoria GP Training
W: evgptraining.com.au
T: (03) 9822 1100
E: enquiry@evgptraining.com.au

*Western Victoria*
Murray City Country Coast GP Training
W: mccc.com.au
T: 1300 622 247
E: info@mccc.com.au

Queensland

*North Western Queensland*
Generalist Medical Training
W: gmt.edu.au
T: 1300 823 874
E: gmt@jcu.edu.au

*South Eastern Queensland*
General Practice Training Queensland
W: gptq.qld.edu.au
T: (07) 3552 8100
E: applicant.enquiries@gptq.qld.edu.au

South Australia

GPEx
W: gpex.com.au
T: 1300 473 972
E: admin@gpex.com.au

Northern Territory

Northern Territory General Practice Education
W: ntgpe.org
T: (08) 8946 7079
E: registrar@ntgpe.org

Tasmania

General Practice Training Tasmania
W: gptt.com.au
T: (03) 6215 5000
E: enquiries@gptt.com.au

Western Australia

Western Australian General Practice Education and Training
W: wagpet.com.au
T: (08) 9473 8200
E: gpcareers@wagpet.com.au
TRAINING OPTIONS AND POLICIES

**Please note:** All policies mentioned on this page can be found at [agpt.com.au](http://agpt.com.au) > ‘Policies’.

There are policies that apply to all registrars who are accepted into the AGPT programme. Applicants need to check the AGPT website and become familiar with these policies before accepting a position in the AGPT programme.

**Commencement of training**

The AGPT programme begins in January or February each year and start dates are determined by the RTO within each training region.

RTOs within each training region manage registrar leave requirements. Generally, deferral of commencement of training is not permitted and will only be considered in extenuating and unforeseen circumstances as defined in the *AGPT Programme Leave Policy 2016* or in line with legislated requirements (e.g. maternity/paternity or parental leave).

Refer to the *AGPT Programme Leave Policy 2016* for more information.

**Part-time training provision**

Registrars commence their AGPT training on a full-time basis. Registrars can apply to the RTO within their training region to undertake all or part of their training on a part-time basis. Although the hospital year is normally undertaken full time, all other components of AGPT may be undertaken on a part-time basis, subject to approval by a registrar’s RTO. A minimum part-time arrangement is specified in the AGPT policies.

Refer to the *AGPT Training Obligations Policy 2016* for more information.

**Transfers**

Registrars are expected to remain with their allocated training region for the duration of their training. Transfers between training regions and between general and rural pathways are available in certain circumstances and only with the agreement of both RTOs.

Transfers cannot be assumed and will be considered on a case-by-case basis.

Refer to the *AGPT Transfer Policy 2016* for more information.

⚠️ **IMPORTANT NOTICE:**

Registrars who obtain an exemption under section 19AB (3) after accepting a training position in the AGPT programme are NOT automatically entitled to a pathway (rural to general) or RTO transfer; the requirement for ‘extenuating and unforeseen circumstances’ remains (see *AGPT Transfer Policy 2016*).

**Leave from training**

Leave from the programme is restricted and subject to prior approval.

Refer to the *AGPT Programme Leave Policy 2016* and consider the restrictions that apply.
EXTENDED SKILLS/ADVANCED SPECIALISED TRAINING

A set period of skills training is required by both RACGP and ACRRM for registrars undertaking vocational training through the AGPT programme. Skills training is generally undertaken as an extended skill and/or advanced specialised training term.

The following is a sample list of some of the skills training options available to AGPT registrars, subject to regional availability:

- Aboriginal and Torres Strait Islander health
- Academic general practice
- Anaesthetics
- Palliative care
- Mental health
- Skin cancer medicine
- Sports medicine.

For a full list of skills training options visit the AGPT website agpt.com.au > ‘GP registrars’ > ‘Training posts’ > ‘Extended Skills Training’ or contact the RTO in your preferred training region. For details of requirements for each college fellowship, visit the ACRRM and RACGP websites (acrrm.org.au and racgp.org.au).

Aboriginal and Torres Strait Islander health training

General practice training in Aboriginal and Torres Strait Islander health is an important aspect of general practice training. The Department of Health, together with the RTOs and colleges, works in consultation with the Aboriginal Community Controlled Health Services (ACCHS) sector to contribute to the Council of Australian Government’s ‘Closing the Gap’ initiatives.

All AGPT registrars must meet the requirements of the Aboriginal and Torres Strait Islander Health Curriculum Statement (contained in the ACRRM and RACGP curricula) as a completion of training requirement.

Registrars are encouraged and supported to undertake further dedicated training in this area; and can choose to undertake an AGPT accredited Aboriginal and Torres Strait Islander health training post during their training (subject to availability).

Aboriginal and Torres Strait Islander health training posts are located in metropolitan, rural and remote areas.

Benefits of an Aboriginal and Torres Strait Islander health training post

A post offers registrars the opportunity to develop a range of clinical and professional skills in a unique training environment, including:

- Treatment of diseases not often seen in mainstream primary health care settings
- Working as part of a multidisciplinary health care team to manage clinical, social and emotional issues and provide holistic primary health care
- Chronic disease management
- Understanding cultural protocols and communicating complex health issues
- Focusing on population and public health
- Health promotion within a cultural context.

For more information please contact the GP Training Policy unit at agpteducation@health.gov.au
Academic posts

Evidence is the foundation of everyday general practice. GPs and registrars need to be able to filter, critically appraise, interpret and apply the information available to them. The AGPT programme offers the opportunity to undertake full-time training in an academic post. This comprises of an approved general practice placement and salaried research and teaching in an academic institution.

The academic post is an AGPT training term where registrars learn academic skills through individualised learning plans with mentoring and support from RTOs, universities and the Department of Health.

During an academic post, registrars develop skills in research, teaching, project work and critical evaluation of research relevant to the discipline of general practice. Registrars undertaking academic posts will find these skills invaluable to the way they practice throughout their careers.

Some examples of previous academic post projects include:

- **Ageing and eye disease: are we blind to early detection and intervention?**
- **Exploring self-efficacy in GPs managing patient obesity**
- **General Practitioners as Climate Change and Health Advocates: Challenges and Opportunities**
- **Co-sleeping, Breastfeeding and Sudden Unexplained Death in Infancy (SUDI): a risk minimisation approach to facilitate informed decision making by parents of young infants**
- **Planning to stay out of hospital: Will advance care planning achieve this goal?**
- **Sharing with care in the digital arena: exploring clinicians’ perspectives of e-Health’s impact on closing the gap in Aboriginal and Torres Strait Islander health.**

Academic posts offer the opportunity to:

- Contribute to the evidence on which general practice is based
- Acquire quality, supported experience in research and teaching
- Attend funded workshops and conferences
- Publish work in professional journals and present at conferences
- Help build the foundation to become a GP academic supervising university research, a medical educator, or undertake a PhD.

TRAINING REQUIREMENTS

General requirements
Training generally commences at the beginning of the calendar year. Prospective applicants are advised to contact the RTO in their preferred training region for advice about potential placements, particularly if they wish to commence training in general practice placements.

AGPT registrars are required to participate in a range of educational activities and will regularly receive feedback on their progress.

More information about the training requirements and curriculum of both colleges is available on their respective websites at acrrm.org.au and racgp.org.au

Mandatory hospital rotations
Certain hospital rotations must be completed by doctors in their postgraduate years 1 and 2 (PGY 1 and 2) or later.

These mandatory hospital rotations do not have to be completed before application and entry into the AGPT programme.

Where possible all rotations should be completed prior to the second year of the AGPT programme when registrars begin working in the general practice setting (see ‘Primary Rural and Remote Training/GP Terms’ Australian General Practice Training 2017, page 7).

The following is a guide to the rotations required.

<table>
<thead>
<tr>
<th>PGY 1—Rotations required to achieve general registration</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Medicine</td>
</tr>
<tr>
<td>• Surgery</td>
</tr>
<tr>
<td>• Emergency</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PGY 2 or later—Rotations required by the colleges as part of the college fellowship requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>RACGP: • Paediatrics • Three rotations of choice relevant to general practice</td>
</tr>
<tr>
<td>ACRRM: • Paediatrics • Obstetrics and gynaecology • Anaesthetics</td>
</tr>
</tbody>
</table>

Prospective applicants should refer to the relevant college documents below and discuss with the RTO in their preferred training region for more detailed information:

- ACRRM—Fellowship Training Handbook at acrrm.org.au > ‘Training towards fellowship’

IMPORTANT NOTICE:
If a rotation is not completed, please contact the RTO in your preferred training region or the relevant college for further information on various alternatives to gain these skill sets as you progress through training.

ACRRM
Phone: 1800 223 226 (Int: +61 7 3105 8200)
Email: training@acrrm.org.au
Website: acrrm.org.au

RACGP
Phone: 1800 626 901 (Int: +61 3 8699 0454)
Email: racgpeducation@racgp.org.au
Website: racgp.org.au
Recognition of prior learning

Recognition of prior learning (RPL) can reduce a registrar’s overall time in the AGPT programme.

RPL applications are made through the RTO and then assessed and approved by the relevant college censors (ACRRM/RACGP), not the Department of Health. Medical education staff from the RTO in each training region can assist in preparing RPL applications.

The Department of Health is unable to advise or assist applicants with their RPL enquiries.

Registrars need to apply, via their RTO, to the relevant college(s) for RPL within the first six months of core vocational training, or prior.

For queries regarding FACRRM related RPL please contact training@acrrm.org.au or call 1800 223 226 (Int: +61 7 3105 8200).

For queries regarding FRACGP related RPL please contact racgpeducation@racgp.org.au or call 1800 626 901 (Int: +61 3 8699 0454).

IMPORTANT NOTICE:
Applications for RPL should be made in the first six months of training. RPL is not guaranteed.

Applying as a rural generalist doctor

Doctors enrolled in a state or territory rural generalist programme are required to apply for the AGPT programme in the same way as non-rural generalist doctors and must select rural pathway training region preferences (see page 9) in their online application.

AGPT training positions are not guaranteed for rural generalist doctors.
If successful in obtaining a place in the AGPT programme, rural generalist doctors are required to meet the same education and training requirements as other AGPT registrars.

For more information about the rural generalist programme please contact the relevant state health department or your employer.

**Applying as an Australian Defence Force doctor**

All training regions can accommodate Australian Defence Force (ADF) doctors.

ADF doctors apply for the AGPT programme in the same way as non-ADF doctors and are required to meet the same general educational requirements as other AGPT registrars once enrolled in training. ADF registrars are required to undertake a period of full-time civilian general practice training in conjunction with their military training. This training can be undertaken as a composite term of civilian and military posts.

ADF doctors applying for the AGPT programme are encouraged to speak to the RTO in their preferred training region to discuss training options. Because of the service demands on ADF registrars, it is recommended that where possible they undertake a full-time, civilian core general practice or primary rural and remote training unit (see Australian General Practice Training 2017 page 7) during their PGY 2 year.

Ideally, to meet the general service requirements placed on ADF registrars, this unit would be undertaken in a rural setting to provide the registrar with more exposure to the differing responsibilities rural general practice and/or rural and remote medicine entails, including:

- Decision-making
- Leadership
- Autonomy
- Teamwork
- Coordination skills
- Procedural skills.

For more information regarding general practice in the ADF see AGPT Training Obligations Policy 2016 at agpt.com.au or contact:

Medical Officer Career and Professional Development Committee (MOPCDC) Secretariat
Joint Health Command
CP3-6-162, Campbell Park Offices
PO Box 7912
CANBERRA BC, ACT 2610
E: mopcdc.secretariat@defence.gov.au

![IMPORTANT NOTICE:](Australian General Practice Training Applicant Guide 2017)

Applicants who are full-time members of the Australian Defence Force (ADF) may be required to relocate around Australia depending on ADF service requirements.

ADF applicants are also required to inform the Medical Officer Career and Professional Development Committee (MOPCDC) Secretariat of their intention to apply for the AGPT programme. Please email mopcdc.secretariat@defence.gov.au

ADF applicants must complete all stages of the AGPT application and selection process. ADF applicants will not be shortlisted for RTO and training region placement until all stages of the application and selection process are completed as required.

Applicants who expect to leave the ADF prior to the commencement of training must notify the Department of Health during the application process.
Applying for the AGPT Programme—
Stage One: Application and Eligibility Check

**KEY DATES FOR APPLICATION AND SELECTION—AGPT 2017**

<table>
<thead>
<tr>
<th><strong>Online applications</strong></th>
<th><strong>STAGE 1</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Open 10 am AEST* Monday 11 April 2016</td>
<td>Application and eligibility check</td>
</tr>
<tr>
<td>Close 10 am AEST Monday 9 May 2016</td>
<td>Applicants submit an online application, supporting documentation, referee details and nominate up to four training region preferences.</td>
</tr>
<tr>
<td></td>
<td>Applications and supporting documents will be checked to establish eligibility for the AGPT programme.</td>
</tr>
<tr>
<td></td>
<td>Applicants who are ineligible will be notified by email.</td>
</tr>
</tbody>
</table>

**IF ELIGIBLE**

<table>
<thead>
<tr>
<th><strong>National Testing Centres: online SJT</strong></th>
<th><strong>STAGE 2</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 13 June–Monday 4 July 2016</td>
<td>National assessment</td>
</tr>
<tr>
<td><strong>National Assessment Centres: MMIs</strong></td>
<td>1. A Situational Judgement Test (SJT) held at a National Testing Centre (NTC) from Monday 13 June to Monday 4 July 2016.</td>
</tr>
<tr>
<td>Friday 24 June–Sunday 17 July 2016</td>
<td>2. Multiple Mini Interviews (MMIs) held at a National Assessment Centre (NAC) from Friday 24 June to Sunday 17 July 2016.</td>
</tr>
<tr>
<td><strong>Applicants notified of scores</strong></td>
<td>The standardised results of these assessments will determine applicants’ total AGPT Selection scores and ranking. After receiving their total AGPT Selection score, applicants will have the option to change their training region preferences.</td>
</tr>
<tr>
<td>10 am AEST Monday 1 August 2016</td>
<td><strong>Please note:</strong></td>
</tr>
<tr>
<td><strong>Applicant preference changes</strong></td>
<td>NTC and NAC dates vary by city, please check the AGPT website for details.</td>
</tr>
<tr>
<td>10 am AEST Monday 1 August –10 am AEST Monday 8 August 2016</td>
<td>Applicants will be notified of the outcome by email from the Department of Health.</td>
</tr>
<tr>
<td><strong>Applicants notified of shortlisting</strong></td>
<td></td>
</tr>
<tr>
<td>Wednesday 10 August 2016</td>
<td></td>
</tr>
</tbody>
</table>

**IF SHORTLISTED**

<table>
<thead>
<tr>
<th><strong>RTO and training region placements</strong></th>
<th><strong>STAGE 3</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 12 August–Friday 2 September 2016</td>
<td>RTO and training region placements</td>
</tr>
<tr>
<td></td>
<td>The regional training organisation (RTO) in each training region will decide which applicants will be offered training places in the AGPT programme, and will notify applicants. Written acceptance of an RTO’s offer of a training place, within seven days of the offer being made, will confirm selection into the AGPT programme.</td>
</tr>
</tbody>
</table>

All correspondence from the Department of Health will be via email. Applicants must have access to their email throughout the entire selection process.

Applicants will be notified before or on 12 September 2016 if they have been successful or unsuccessful in obtaining a training place in the AGPT programme in 2017.

* Australian Eastern Standard Time (AEST)
PROGRAMME ELIGIBILITY GUIDE—AGPT 2017

The flowchart below can be used to determine eligibility for entry into the AGPT programme in 2017.

Are you an Australian/New Zealand permanent resident or citizen, or will you be by 9 May 2016?

- **YES**
  - Did you obtain your primary medical qualification in Australia?
    - **YES**
      - Did you obtain your primary medical qualification in New Zealand?
        - **YES**
          - Are you an AMC* graduate who has successfully completed all elements of the AMC?
            - **YES**
              - Will you have received your AMC certificate by 9 May 2016?
                - **NO**
                  - You are not eligible.
                - **YES**
                  - Will you have completed the competent authority pathway via AHPRA† by 25 July 2016?
                    - **YES**
                      - You are not eligible.
                    - **NO**
                      - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
    - **NO**
      - Are you a temporary resident who obtained your primary medical qualification in Australia/New Zealand and is currently applying, or intends to apply, for Australian/New Zealand permanent residence?
        - **YES**
          - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
        - **NO**
          - You are not eligible.

- **NO**
  - Are you enrolled in any other specialist vocational training programmes (including AGPT)?
    - **YES**
      - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
    - **NO**
      - It appears you are eligible.

Do you expect to have general medical registration without conditions or undertakings in Australia by the commencement of the 2017 training year (6 February 2017)?

- **YES**
  - Other training programmes
    - **YES**
      - Please contact the AGPT Selection team on 1800 DR AGPT (1800 37 2478)
    - **NO**
      - It appears you are eligible.

* AMC: Australian Medical Council
† AHPRA: Australian Health Practitioner Regulation Agency
SECTION 19AB (3) OF THE HEALTH INSURANCE ACT 1973

Section 19AB (3) of the Health Insurance Act 1973 (the Act), prescribes a 10-year moratorium for some doctors seeking to practise in Australia. This Australian Government policy restricts access to Medicare benefits and requires overseas-trained doctors (OTDs) and foreign graduates of an accredited medical school (FGAMS) to work in a district of workforce shortage for 10 years in order to access Medicare arrangements.

Section 19AB (3) applies for a period of 10 years from the date a doctor first gains medical registration in Australia, which includes provisional or limited registration.

When applying for the AGPT programme, applicants must nominate either the general or rural pathway for each of their four training region preferences. However, doctors who are subject to section 19AB (3) are restricted from nominating the general pathway.

If an applicant is subject to section 19AB (3) they can only select rural pathway preferences.

Applicants are advised to check the General/Rural Pathway Eligibility Guide—AGPT 2017 on page 23 to determine if they are subject to section 19AB (3).

If a doctor has been registered in Australia for more than 10 years, but has not gained Australian citizenship or permanent residency, they remain subject to section 19AB (3). The moratorium is lifted when the doctor obtains permanent residency or citizenship in Australia.

The Department of Health is only able to shortlist an applicant to a general pathway training place after receiving definitive evidence that the applicant is not subject to section 19AB (3), or holds a letter of exemption from the Minister for Health, see Health Insurance (Section 19AB Exemptions) Guidelines 2016 subsection 6 at comlaw.gov.au > search ‘Section 19AB Guidelines’.

Applicants unsure about their moratorium status should refer to the General/Rural Pathway Eligibility Guide—AGPT 2017 on page 23, or contact the Department of Health at 19AB@health.gov.au or visit health.gov.au

Moratorium scaling

Doctors subject to section 19AB (3) can reduce their moratorium time requirements (currently 10 years) by up to five years, depending on the remoteness area (RA) classification (see page 9) of the practice location.

For detailed information visit the doctorconnect.gov.au > ‘First Steps’ > ‘Medicare Provider Number Legislation’.

Applicants requiring more detailed information about their individual circumstances in relation to section 19AB (3) (including eligibility for an exemption) should contact the Access Policy section of the Department of Health by emailing 19AB@health.gov.au. Applicants seeking an exemption should write to:

The Assistant Director
Access Policy Section
MDP 7
Department of Health
GPO Box 9848
CANBERRA ACT 2601
Email: 19AB@health.gov.au

IMPORTANT NOTICE:

Applicants are advised to apply at the earliest opportunity for an exemption, as approval can be a lengthy process. Applicants seeking an exemption must contact the Access Policy Section of the Department of Health via 19AB@health.gov.au
The following flowchart can be used as a guide to determine if OTD and FGAMS applicants are subject to section 19AB (3) of the *Health Insurance Act 1973* (the Act). Applicants should identify which of the following two categories applies to them, and then follow the arrows to determine which pathway they are eligible to apply for.

**GENERAL/RURAL PATHWAY ELIGIBILITY GUIDE—AGPT 2017**

1. You obtained your primary medical qualification overseas (but not in New Zealand).
   - By January 2017 will you have been medically registered in Australia for a period of 10 years or longer and currently hold Australian permanent residency or citizenship?
     - **NO**
     - **YES**
       - Were you assessed as eligible to sit the AMC examinations prior to 1 January 1997?
         - **NO**
         - **YES**
           - It appears that you may not be subject to section 19AB (3) of the Act (the 10-year moratorium) and should be able to apply for both the general and rural pathway.
           - It appears that you may be subject to section 19AB (3) of the Act (the 10-year moratorium) and may be restricted to the rural pathway.

2. You obtained your primary medical qualification in Australia or New Zealand.
   - Were you an Australian/New Zealand citizen or permanent resident at the time you commenced your Australian/New Zealand medical degree?
     - **NO**
     - **YES**
       - By January 2017 will you have been medically registered in Australia for a period of 10 years or longer and currently hold Australian permanent residency or citizenship?
         - **NO**
         - **YES**
           - It appears that you may be subject to section 19AB (3) of the Act (the 10-year moratorium) and may be restricted to the rural pathway.
           - It appears that you may not be subject to section 19AB (3) of the Act (the 10-year moratorium) and should be able to apply for both the general and rural pathway.

**IMPORTANT NOTICE:**
Applicants subject to section 19AB (3) cannot be shortlisted to a general pathway position without providing a formal letter of exemption under section 19AB (3) from the Minister for Health.
OVERVIEW OF THE ONLINE APPLICATION SYSTEM

Registering
Applicants are required to register for the AGPT programme through the online application system.

A valid and reliable email address is required for correspondence.

Applicants can register between 10 am AEST Monday 11 April and 10 am AEST Monday 9 May 2016.

To register online, go to agpt.com.au click the ‘Apply now’ button and register with a current and active email address.

Once registered, a confirmation email will be sent to the email address provided. This email will include a six-digit 2017 AGPT applicant ID and password. The applicant ID is also the username needed to access the online application.

Returning applicants
Applicants who have registered and/or applied in previous years can access and apply for entry into the AGPT programme in 2017 via the online applicant portal.

Applicants must log in using their previous applicant ID number and apply for entry into the AGPT programme in 2017. Once logged in, a new application ID number will be generated to correspond with the new application year.

An applicant ID is a six-digit number, where the first two numbers indicate the year of training the applications relate to, for example:

2015 AGPT programme applicant ID starts with 15____
2016 AGPT programme applicant ID starts with 16____
2017 AGPT programme applicant ID starts with 17____

Please note: Applicants who have previously submitted an online application, between 2010 and 2016, can pre-fill some personal information into their new application forms.

Applicants who are unsure of their previous applicant ID, should contact the Department of Health at AGPTSelection@health.gov.au for assistance.

IMPORTANT NOTICE:
Once registered, a confirmation email containing a username and password will be sent within two hours. Applicants should contact the Department of Health on 1800 DR AGPT (1800 37 2478) Monday to Friday, between 8.30 am and 5 pm AEST if this email is not received.
Submitting your online application

When applicants submit their completed online application, it will be checked to ensure all mandatory fields have been completed and all mandatory documents have been uploaded.

Questions marked with a red asterisk (*) are mandatory.

Applicants will be emailed a PDF copy of their application upon submission.

IMPORTANT NOTICE:

Applicants must ensure their application has been submitted by the due date (10 am AEST Monday 9 May 2016) as late applications will not be accepted.

Applicants who experience problems submitting their online application should check all mandatory fields denoted by a red asterisk (*) are completed, including:

- Postcodes
- Email addresses
- Correct number of digits in telephone numbers.

Applicants who are still experiencing problems submitting their application should email a copy of any error messages to AGPTSelection@health.gov.au. If there is no error message please call the Department of Health for further assistance on 1800 DR AGPT (1800 37 2478) Monday to Friday, between 8.30 am and 5 pm AEST.

Applicant portal

All registered applicants will have access to an individual applicant portal.

Applicants are required to use this portal to:

- Check the status of their application
- Keep up-to-date on the application and selection process
- Book attendance at a National Testing Centre for the SJT and a National Assessment Centre for the MMIs (see page 66)
- Update contact details
- Update training region preferences, between 10 am AEST 1 August and 10 am AEST 8 August 2016
- View their completed application
- Update their previous hospital experience
- Upload further documentation, if requested by the Department of Health
- Check their 10-year moratorium status
- Review key dates
- View their total AGPT Selection score
- Check their eligibility status (please refer to page 21).

Access to the online portal is only provided once an applicant has registered. Check the AGPT website (agpt.com.au) for dates of when the portal can be accessed.

Applicants can access the applicant portal via the following link:

APPLICATION CATEGORY CLASSIFICATION

Applicants who meet the AGPT eligibility requirements will need to determine their applicant category, which will specify the mandatory documentation to be submitted with their online application.

Each applicant will fall into one of four applicant categories. Each applicant category has specific mandatory and supporting documentation requirements.

It is critical that applicants know which application category they are in, in order to supply the correct mandatory documentation.

Applicant categories are determined by three factors:

- Country of birth
- Country in which the applicant obtained their primary medical qualification
- Residency status at the commencement of an Australian/New Zealand primary medical qualification.

Applicant categories are only used for the AGPT application and selection process.

Applicants are advised to follow the flowchart below to determine their applicant category, this flowchart will also appear on the screen before commencing the online application.

![Flowchart](flowchart.png)

**IMPORTANT NOTICE:**
Applicants who select the incorrect applicant category in their application form can significantly delay their application. The Department of Health encourages applicants to view the flowchart above to determine their category. For more information about applicant category status, contact the Department of Health on 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST, Monday to Friday.
ONLINE APPLICATION FORM

The following pages provide an outline of the sections and information applicants will be asked to complete in the online application system.

❗️ IMPORTANT NOTICE:

Once an application is submitted, applicants will be unable to access and/or change the application form. If any changes need to be made to an application, email the Department of Health at AGPTSelection@health.gov.au with the relevant details.

The Department of Health will notify applicants once the changes have been applied.
SECTION A: PERSONAL DETAILS

This section applies to all applicants

Applicants are required to provide current personal details. This information is important as it will be used to contact applicants throughout the AGPT application and selection process.

A1. Applicant’s name

All applicants must provide their full name as printed on their official documentation.

Applicants who have more than one name must provide name change documentation as evidence of the change.

A2. Personal details

All applicants will be asked to indicate their gender and date of birth as stated on official documents.

Applicants with a current Australian driver licence will be asked to provide:
- The state where the licence is issued
- The licence number.

If an applicant currently holds an international driver licence which allows them to drive in Australia, they will be asked to provide:
- The country/ies in which the licence is valid
- The licence number.

If the applicant does not hold a current licence to drive in Australia, they will be asked:
- Whether they will expect to obtain a licence by the commencement of training (6 February 2017).

Please note: Applicants who do not hold a valid driver licence may be restricted from some GP practices that require independent travel to reach.

A3. Applicant’s contact details

All applicants must provide current, full and correct contact details of the following:
- Active email address
- Primary contact telephone number
- Postal address.

Please note: Applicants who wish to receive SMS reminders of key steps in the application and selection process must place their mobile number as their primary contact number.

A4. Current employment

If applicable, applicants must provide details of current employment.

A5. Alternate contact person

All applicants must provide details of a contact person who can be contacted by the Department of Health in emergencies.

Please note: The alternate contact will only be contacted by the Department of Health when the applicant is unreachable. These contact details should not replicate the applicant’s own contact details or those of nominated referees.
SECTION B: ELIGIBILITY

All applicants will be asked for details and documentation of any residency restrictions (if applicable), citizenship, medical registration and medical qualifications.

B1. Citizenship details

Applicants must provide details of their current Australian or New Zealand residency status and their current passport number.

B2. Primary medical qualification

Applicants must provide the following details of their primary medical degree:

- Country in which the degree was obtained
- Final year of medical school.

Please note: All applicants must have Australian Medical Council (AMC) recognised medical qualifications to be eligible for training.

Applicants who obtained their primary medical degree in Australia/New Zealand but were NOT born in Australia/New Zealand must provide evidence of their residency status at the commencement of their degree. This information will be used to determine the applicant’s moratorium status.

B3. Other qualifications

Applicants will be asked to provide details of the following, if applicable:

- Postgraduate qualifications
- Academic awards
- Non-medical related qualifications relevant to general practice.

Enrolment in other vocational training programmes

All applicants are required to indicate whether they are currently enrolled in another vocational programme.

Applicants currently enrolled in the following 3GA programmes must resign prior to the commencement of the 2017 AGPT training year—in line with the requirements of the training region—if the 3GA programme does not end before December 2016:

- ACRRM Independent Pathway
- RVTS
- RACGP Independent Pathway.

Applicants who are currently enrolled in the Overseas-Trained Doctor National Education and Training (OTDNET) programme must complete a statutory declaration declaring they will resign from OTDNET upon successfully gaining a position in the AGPT programme.

Applicants who have previously accepted a training position on the AGPT programme and are currently enrolled are unable to use the selection process to reapply for the AGPT programme for a different training region or pathway. Applicants who are enrolled in the AGPT programme must resign from their current training position by 9 May 2016 and provide evidence of their resignation and acceptance of resignation with their application.
Applicants are able to engage in additional alternative specialist vocational training outside the AGPT programme if:

- Prior approval is gained from the RTO in their training region
- It is identified in their AGPT learning plan at the commencement of the 2017 training year
- It does not compromise their AGPT programme training.

Applicants should also be aware:

- Deferral of AGPT programme training will not be approved on the basis of pursuing other specialist training outside of AGPT
- If category two leave is required to undertake secondary training, this will affect the registrar’s leave allowance
- Extensions for AGPT programme training cannot be approved for registrars because they are pursuing other specialist training outside of AGPT.

**Training programme documents required:**

Registrars must submit one of the below supporting documents with their submitted application.

- Evidence of resignation and acceptance of resignation from current vocational training programme (mandatory if an applicant is currently enrolled in the AGPT programme)
  OR
- A statutory declaration signed by the applicant stating they will resign from the current vocational training programme if accepted into the AGPT programme.

**B4. Australian Medical Council (AMC) details**

If applicable, applicants must provide details of their current AMC status.

**B5. Medical registration**

All applicants must provide details on their current Australian medical registration status including any details of conditions and/or undertakings.

Applications will be accepted from those applicants who have, or expect to receive, general medical registration by the commencement of the 2017 training year (6 February 2017).

This includes holders of provisional or limited registration. Offers to applicants will be conditional on the applicant receiving general registration before the commencement of training (6 February 2017).

**Please note:** All applicants generally go through a period of provisional or limited registration before receiving general medical registration.

Applicants must list both:

- Their first medical registration date in Australia, which includes any provisional or limited registration
- Their first general medical registration date in Australia.

If applicants have entered in the same date for both their first medical registration and their general medical registration, they will receive a pop up box to ensure this information is correct.

If applicants are unsure of their registration status, they should contact the Australian Health Practitioner Regulation Agency (AHPRA).
IMPORTANT NOTICE:
All applicants must have, or expect to have, general medical registration by 6 February 2017. Applicants who will not hold general medical registration by this date will be deemed ineligible.

Registrars are responsible for maintaining medical registration that enables them to remain on the AGPT programme. For more information refer to the AGPT Withdrawal Policy 2016 or the Guidelines of the Assessment of Applicants with Conditions and/or Undertakings attached to their General Registration available at agpt.com.au > Junior Doctors > AGPT programme > New Applicants > Application and selection process > Stage one—application and eligibility check.

General medical registration with conditions and/or undertakings

If an applicant has, or anticipates having, conditions and/or undertakings on their general medical registration at the commencement of the 2017 training year (6 February 2017), they must:

• Declare this in their AGPT application
• Provide relevant documents and information from the Medical Board of Australia (listed on AHPRA), including public and non-public conditions/undertakings.

Additional entry requirements may apply to the applicant if there are any conditions and/or undertakings attached to their medical registration which are due to health or disciplinary reasons.

Applicants are encouraged to refer to and ensure they understand the Guidelines of the Assessment of Applicants with Conditions and/or Undertakings attached to their General Registration available at agpt.com.au before applying for the AGPT programme.

It is the applicant’s responsibility to demonstrate that the conditions and/or undertakings attached to their general medical registration do not hinder their ability to:

• Practise in a general practice environment
• Undertake training in order to successfully complete all aspects of the AGPT programme and college training requirements.

If the applicant fails to provide their conditions and/or undertakings with their application, then the Department of Health may require clarification regarding the conditions and/or undertakings from the Medical Board of Australia. The applicant is responsible for providing any further clarification regarding their medical conditions and/or undertakings to the Department of Health.

If clarification cannot be obtained then the application for entry into the AGPT programme will be deemed ineligible.

Please note: The Department of Health will be unable to assess an application without the applicant’s documents and consent.

Conditions and/or undertakings on medical registration documents required:

• Proof of registration status from AHPRA with details of conditions and/or undertakings.

The Department of Health does not guarantee that applicants with conditions and/or undertakings attached to their medical registration will be employed by hospitals, training practices or other training posts, despite their eligibility for entry into the AGPT programme.
SECTION C: PRIOR EXPERIENCE

This section applies to an applicant's hospital, work and rural experiences. These experiences will be used by the RTOs in each training region to assess the applicant for:

• Selection
• Placement
• Possible recognition of prior learning (RPL).

C1. Intern experience in Australia and/or New Zealand

Applicants are asked to detail their intern experiences in Australia and/or New Zealand, including any primary care placements undertaken as an intern.

C2. Hospital experience in Australia and/or New Zealand only

Applicants are asked to detail:

• All hospital terms and rotations undertaken in Australia or New Zealand, including AMC supervised requirements
• Any resident medical officer (RMO)/hospital medical officer (HMO) hospital terms and rotations in Australia or New Zealand.

C3. Other work experience

Applicants are asked to detail:

• Previous hospital experience in countries other than Australia and New Zealand
• Previous experience in general practice or similar settings
• Other previous and/or current work experience in a hospital setting
• Paid scholarships undertaken as a medical practitioner
• Any other work experience that may be relevant.

C4. Rural experience

Applicants are asked to detail any rural community experience in Australia and/or overseas prior to medical graduation, including rural clinical placements.

Please note:

This experience can be any length of time and does not have to relate to medicine.

Applicants who submit an application will be able to update their previous work experience through their individual applicant portal until Monday 1 August 2016.

C5. Prior learning

Applicants are asked to indicate whether they intend to apply for recognition of prior learning (RPL). An indication of intention to apply for RPL does not constitute an application for RPL. Once accepted into the AGPT programme, the registrar will need to apply separately for RPL.

RPL applications are made through the RTO then assessed and approved by the relevant college censors (ACRRM/RACGP).

The Department of Health is unable to advise or assist applicants with their RPL applications. Applicants are advised to contact the RTO in their preferred training region for preliminary advice. Refer to page 13 for RTO contact details.

During the AGPT selection process, RPL applications cannot be submitted and no determinations can be made.

IMPORTANT NOTICE:
The nature of some conditions prevent applicants from fulfilling all obligations of the AGPT programme. Applicants with conditions and/or undertakings attached to their medical registration will be treated on a case-by-case basis and reviewed as per the Guidelines of the Assessment of Applicants with Conditions and/or Undertakings attached to their General Registration available at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection process’ > ‘Stage one—application and eligibility check’. Applicants who have conditions and/or undertakings that prevent them from fully participating in the AGPT programme will be deemed ineligible. These include but are not limited to:

• Level 1 supervision requirements
• Conditions that restrict them from treating patients of all genders and ages.

Applicants must include in their online application detailed information disclosing any conditions and/or undertakings attached to their medical registration. If these restrictions are not disclosed it can significantly impact an application in the subsequent selection stages. If these conditions and/or undertakings are set after the AGPT application has been submitted, applicants must contact the Department of Health via AGPTSelection@health.gov.au to update their application.

The more comprehensive the information received, the sooner a decision can be made regarding the application. Applicants may be asked to provide documentation from AHPRA detailing when the conditions will be reviewed and removed. Failure to provide documentation from AHPRA regarding when conditions and/or undertakings will be removed/reviewed, may result in their application being deemed ineligible.

Applicants who do not disclose medical registration conditions or undertakings and obtain a position in the AGPT programme may have their training offer withdrawn. Applicants’ medical registration status will be checked numerous times throughout the AGPT programme selection process to ensure their current medical registration status is recorded.

IMPORTANT NOTICE:

Applications for RPL should be made in the first six months of training.
SECTION C: PRIOR EXPERIENCE

This section applies to an applicant’s hospital, work and rural experiences. These experiences will be used by the RTOs in each training region to assess the applicant for:

- Selection
- Placement
- Possible recognition of prior learning (RPL).

C1. Intern experience in Australia and/or New Zealand

Applicants are asked to detail their intern experiences in Australia and/or New Zealand, including any primary care placements undertaken as an intern.

C2. Hospital experience in Australia and/or New Zealand only

Applicants are asked to detail:

- All hospital terms and rotations undertaken in Australia or New Zealand, including AMC supervised requirements
- Any resident medical officer (RMO)/hospital medical officer (HMO) hospital terms and rotations in Australia or New Zealand.

C3. Other work experience

Applicants are asked to detail:

- Previous hospital experience in countries other than Australia and New Zealand
- Previous experience in general practice or similar settings
- Other previous and/or current work experience in a hospital setting
- Paid scholarships undertaken as a medical practitioner
- Any other work experience that may be relevant.

C4. Rural experience

Applicants are asked to detail any rural community experience in Australia and/or overseas prior to medical graduation, including rural clinical placements.

Please note: This experience can be any length of time and does not have to relate to medicine.

Applicants who submit an application will be able to update their previous work experience through their individual applicant portal until Monday 1 August 2016.

C5. Prior learning

Applicants are asked to indicate whether they intend to apply for recognition of prior learning (RPL). An indication of intention to apply for RPL does not constitute an application for RPL. Once accepted into the AGPT programme, the registrar will need to apply separately for RPL.

RPL applications are made through the RTO then assessed and approved by the relevant college censors (ACRRM/RACGP).

The Department of Health is unable to advise or assist applicants with their RPL applications. Applicants are advised to contact the RTO in their preferred training region for preliminary advice. Refer to page 13 for RTO contact details.

During the AGPT selection process, RPL applications cannot be submitted and no determinations can be made.

IMPORTANT NOTICE:

Applications for RPL should be made in the first six months of training.
SECTION D: SPECIAL PROVISIONS

This section applies to applicants who identify as any of the following:

• Aboriginal or Torres Strait Islander
• Member of the Australian Defence Force (ADF)
• Wish to make a joint application for shortlisting purposes
• Member of a state-based rural generalist programme.

D1. Aboriginal and Torres Strait Islanders

Applicants who wish to be identified as a doctor of Aboriginal or Torres Strait Islander origin will be asked to select two boxes confirming:

• The applicant’s wish to be identified as an Aboriginal or Torres Strait Islander doctor
• Consideration for priority shortlisting.

D2. Australian Defence Force

ADF applicants applying for the AGPT programme are required to:

• Confirm they are a full-time serving ADF member
• Provide their service (i.e. Navy/Army/Air Force) and number
• Provide a copy of their 2016 and/or 2017 posting orders
• Notify the ADF MOPCDC Secretariat of their intention to apply for the AGPT programme by emailing mopcdc.secretariat@defence.gov.au

Please note: ADF applicants are required to nominate training region preferences in the region they expect to be posted.

IMPORTANT NOTICE:
Applicants who will cease full-time service to the ADF before 6 February 2017 will be processed as non-ADF.

D3. Joint applicants

Joint applicants for the purposes of the AGPT selection process are applicants who wish to be considered together for the purposes of shortlisting. Joint applicants are required to:

• Provide details of the other applicant, including their full name and current applicant ID
• Submit identical training region preferences
• Acknowledge the basis of shortlisting outlined below.

Basis of shortlisting

Shortlisting will be based on the lowest total AGPT Selection score of the two applicants (refer to pages 74–77 for ranking band information).

Please note: A joint application request can only be withdrawn if the request is received in writing by the Department of Health by both applicants individually before 10 am AEST 9 August 2016.

IMPORTANT NOTICE:

Joint applicants who do not submit identical training region preferences will be treated as individual applicants. Joint applicants will be shortlisted based on the lower of the two applicants’ total AGPT Selection scores. Once applicants have received their total AGPT Selection score, they can separate their applications if they no longer wish to be considered in a joint application. However, once preferences close, applicants are unable to change their joint application status.
D4. Contracts and deeds of agreement

This section applies to applicants who have entered into a contract, such as:

- A contract of employment with an employer (only contracts that will not cease before 6 February 2017 should be included)
- A deed of agreement, such as a Department of Health bonded scholarship
- A former/current recipient of a scholarship.

Please note: As these contracts may affect an applicant’s ability to fulfil their training requirements, applicants must attach all relevant information and contact the Department of Health by email at AGPTSelection@health.gov.au

D5. Special arrangements

Applicants are asked to identify any special arrangements and/or disabilities that may affect their ability to take part in the SJT or MMIs. For example:

- A mobility impairment
- Hearing difficulties
- Breastfeeding.

Applicants are asked to identify the nature of any special arrangements and/or disabilities and any reasonable adjustments that could be made to accommodate their attendance and full participation in the national assessment process.

The Department of Health will attempt to accommodate an applicant’s circumstances, where feasible and reasonable.

IMPORTANT NOTICE:

The Department of Health will endeavour to accommodate an applicant’s special needs throughout the national assessment process. Travel and current work commitments do not constitute a disability or special circumstance and will not be considered by the Department of Health.
SECTION E: TRAINING PREFERENCES

In this section, applicants will be asked to nominate up to four training region preferences when completing their online application form.

Most training regions offer both general and rural pathways. Applicants have the option to make two nominations for the same training region by nominating both pathways separately, where available.

**Applicants who are subject to section 19AB (3) of the Health Insurance Act 1973 (the 10-year moratorium) must select rural pathway training preferences only, unless a section 19AB (3) exemption is held.**

**Please note:** Selecting the same training region and pathway in all four preferences will not increase the chances of shortlisting. Applicants will only be shortlisted to one training region and pathway.

Before stage three, applicants are encouraged to speak to the relevant RTO in their preferred training region with any questions they have about placements or any other matter concerning the AGPT programme. A map of the training regions and contact details for each RTO are posted on the AGPT website (agpt.com.au > ‘Training organisations’) and on pages 12 and 13.

Before nominating training region preferences and submitting an application, applicants should:

- Become familiar with individual training regions
- Get in touch with the RTO contacts in their preferred training region/s, listed on the AGPT website, to discuss what professional challenges and opportunities the training regions may offer
- Research, and be fully aware of, the training region’s medical, educational, community, cultural, religious and recreational facilities
- Determine the impact of moving into a particular locality upon themselves, their partner and other family members, if applicable
- Ensure that the decision to train in a particular locality is understood by, and has the support of, their partner/family, if applicable
- Applicants and registrars must be aware of the expectations and commitment required to undertake the AGPT programme and familiarise themselves with the AGPT programme policies and the local policies of the RTO in their preferred training region. (Please note: AGPT programme policies are reviewed and updated regularly.)

Overall, registrars in the AGPT programme remain in their chosen training region for the duration of their training. Therefore, applicants should not nominate a training region they are not willing to train in for the entire AGPT programme and if necessary, relocate to.

While it is possible to transfer once training has begun, this needs to be approved by both regional training organisations involved. Transfers from rural to general pathways must be supported by evidence of exceptional circumstances that justify a pathway change, and be approved by the Department of Health.

**Transfers between training regions and pathways are restricted and never guaranteed.**

For more information please refer to the AGPT Transfer Policy 2016 at agpt.com.au > ‘Policies’.
SECTION F: REFEREES

Applicants are required to provide the names and contact details of two referees as part of their online application. Each referee must be able to confidently judge each applicant’s current capabilities, including:

- Current skills and abilities
- Experience and work performance
- Suitability for general practice training.

**A referee should be a medical practitioner who has directly supervised the applicant for a period of four weeks or longer within the past three years (prior to 31 July 2016).**

Applicants must seek permission from their referees to supply the referees’ contact details. Provided they meet the criteria outlined above, suitable referees may include:

- Staff specialist
- Medical superintendent
- Visiting medical officer
- Hospital registrar
- General practitioner.

If applicants are unable to nominate referees who meet the above criteria then they must contact the Department of Health on 1800 DR AGPT (1800 37 2478) or email AGPTSelection@health.gov.au to discuss their individual circumstances.

Referees must:

- Meet the criteria described above
- Be contactable by phone or email during business hours throughout the AGPT selection process.

Referees may be contacted during RTO and training region placements (stage three). For more information on when referees may be contacted refer to the 2017 AGPT key dates available on the AGPT website (agpt.com.au). Applicants must provide a business hours telephone number and an active email address for each referee.

**IMPORTANT NOTICE:**

Referees who do not meet the above criteria may not be approved to support an applicant’s application. Any questions or concerns in meeting these requirements should be emailed to the Department of Health at AGPTSelection@health.gov.au detailing:

- Why a referee has been nominated who does not meet the criteria
- The supervision period of the requested referee
- The year in which the supervision occurred
- Proposed referee’s supervisory role at the time.

Applicants will be contacted within five business days.

It is the applicant’s responsibility to ensure that both referees are contactable on the details provided in their application for the entire duration of the AGPT selection process from April to September 2016.

The applicant’s referees are not required to fill out a formal written report unless requested by the RTO in the training region to which they are shortlisted.

The Department of Health will not make contact with an applicant’s referee. However, RTOs may contact referees as part of the RTO and training region placement process in stage three to select applicants into the AGPT programme.
SECTION G: APPLICANT DECLARATION

Applicants will be asked to agree to the Applicant Declaration contained in this section, prior to submitting their online application.

**Australian Privacy Principle 5 Notification**

The Australian Department of Health is collecting this personal information about you to:

- Assess your suitability for acceptance into the AGPT programme
- Administer and manage your training for the duration of the AGPT programme if your application is successful
- Facilitate the provision of Medicare provider numbers for successful applicants through the Department of Human Services (Medicare) and any incentive payments such as the General Practice Rural Incentives Programme (GPRIP)
- Facilitate quality assurance purposes and other programme activities such as promotion of the AGPT programme
- Conduct research, including research relevant to public health or public safety, for example to further refine the selection process and AGPT policies.

The Department of Health can be contacted by telephone on 1800 DR AGPT (1800 37 2478) or +61 2 6289 2666 or via email at AGPTSelection@health.gov.au

If you do not provide all of the personal information requested, the Department of Health will not be able to accept your application, process or manage your training (if your application is successful).

The Department of Health may disclose your personal information to the individuals, entities and bodies listed in Schedule 1 to this declaration.

The Department of Health will collect personal information about you from the individuals, entities and bodies listed in Schedule 1.

The Department of Health has an Australian Privacy Principles (APP) privacy policy which you can read at: health.gov.au > 'About' > 'Privacy' > 'APP Privacy Policy'.

You can obtain a copy of the APP privacy policy by contacting the Department of Health using the contact details set out above. The APP privacy policy contains information about:

- How you may access the personal information the Department of Health holds about you and how you can seek correction of it
- How you may complain about a breach of the APP.

The Department of Health is unlikely to disclose your personal information to overseas recipients. However, some de-identified data may be provided to an organisation in England which develops and scores the Situational Judgement Test (SJT).

As part of this application it is necessary for you to provide details of your referees and an alternate contact. You are required to obtain the consent of your referees and alternative contact to provide their personal information as part of your application (such as name, contact information and position held) prior to submitting your application.
Privacy consent

I acknowledge that I have read the above information (Australian Privacy Principle 5 Notification).

I consent to the Department of Health:

1. Collecting sensitive information such as information about my racial or ethnic origin, professional association and, in rare cases, health information about me for the purposes indicated above.

And

2. Collecting personal information about me from other individuals, organisations and entities.

In applying for entry to join the Australian General Practice Training (AGPT) programme commencing in 2017:

I DECLARE:

1. The information supplied by me is true, accurate and complete.

2. I have permission from my alternate contact and referees to provide their personal information as part of my application.

I UNDERSTAND:

I understand that the giving of false or misleading information to the Australian Government is a serious offence punishable under the Criminal Code Act 1995.

I understand in the event that I have provided information that is not true, accurate and complete the Department of Health will (at its discretion) declare me ineligible for the AGPT programme.

I AGREE TO:

1. Commence my training as required by my regional training organisation.

2. Meet the requirements of my regional training organisation.

3. Adhere to the policies of the AGPT programme (published at agpt.com.au> ‘Policies’), which may vary from time to time.

4. Provide all necessary documents.

5. Participate in:

   i. The annual AGPT registrar satisfaction survey.

   ii. The annual AGPT applicant survey.

   iii. Quality assurance activities conducted by the Department of Health and/or my regional training organisation.

   iv. Other survey or research activity authorised by the Department of Health.

6. As a registrar training on the general pathway, meet the training obligations described in Schedule 2.
Schedule 1

- My referees
- My alternate contact
- Australian College of Rural and Remote Medicine (ACRRM)
- Australian Defence Force (if I am an ADF applicant)
- Australia Health Practitioner Regulation Agency (AHPRA)
- Australian Medical Council (AMC)
- Educational institutions
- Department of Human Services (DHS)
- Department of Immigration and Border Protection (Immigration)
- General Practice Registrars Australia (GPRA)
- General Practice Supervisors Australia (GPSA)
- Regional training organisations (RTOs)
- Royal Australian College of General Practitioners (RACGP)
- Rural Health Workforce Australia and Rural Workforce Agencies
- State and territory health jurisdictions
- Any other organisations identified by the Department of Health.

Schedule 2

A registrar on the general pathway is required to undertake 12 months of their training in a prescribed location. The location options available to registrars include:

- Twelve months training in a rural location classified RA2–5
- Twelve months in an outer metropolitan location
- Twelve months training in a non-capital city classified as RA1
- Twelve months training comprising two of the following:
  - Six months training in an outer metropolitan location
  - Six months training in a rural location classified RA2–5
  - Six months training in a non-capital city classified RA1
  - Six months training in an Aboriginal and Torres Strait Islander health training post in an Aboriginal Community Controlled Health Service or other approved Aboriginal Medical Service.

Confirmation

I confirm that I have read and understood the Applicant Declaration.
SUPPORTING DOCUMENTS

The supporting documents the Department of Health requires will depend on an applicant’s application category. Refer to the applicant category flowchart on page 26.

It is the applicant’s responsibility to ensure:

• Only information that is true, complete and correct is provided
• All supporting documents are provided to the Department of Health (as required)
• Emails are regularly checked and responses to any Department of Health requests are provided in a timely manner
• Provide information or further documents (as required) to the Department of Health.

An incomplete or incorrect application and/or the absence of required or relevant information will result in delays in processing and/or the application being refused.

For questions regarding supporting documents, contact the Department of Health between 8.30 am and 5 pm AEST Monday to Friday on 1800 DR AGPT (1800 37 2478) or email AGPTSelection@health.gov.au

IMPORTANT NOTICE:

Applicants are required to submit clear, colour original scans of their supporting documentation. If an applicant is unable to do so, they must submit certified copies of their documentation.

If the original document is black and white, the Department of Health can only accept a certified copy.

Certification of a document may also be requested from the Department of Health at any time.

Certification requirements for mandatory supporting documents if required

Applicants who are unable to upload clear, colour scans of their original mandatory supporting documents must upload certified copies of their documents.

Please ensure all supporting documents have been certified after 1 January 2015. Documents certified before 1 January 2015 or by medical practitioners will not be accepted.

Certified copies of supporting documentation must be certified by one of the following authorised officers:

• A Justice of the Peace (JP)
• A Commissioner for Declarations or Oaths
• A bank manager or credit union branch manager
• A pharmacist
• A clerk of the court
• A barrister or solicitor
• Postal manager
• Police officer (all levels)
• Dentist
• Chiropractor
• Optometrist
• Australian consular officers.

IMPORTANT NOTICE:

The above certifying officers must be citizens of Australia or New Zealand and currently reside in Australia or New Zealand. Documents certified outside Australia or New Zealand will only be accepted if they are certified by an officer at the Australian Consulate.
The authorised officer must certify each document by writing

‘I certify this is a true and full copy of the original document sighted by me’

and signing on the same side of the document. All certifying officers must also include their name, occupation, contact number and the date the documents were certified.

Photocopies of certified copies will not be accepted.

Double-sided documents must be certified on both sides.

Certification must be on the correct side of the page, i.e. certification on the back of a single-sided document cannot be accepted.

If applicants are requested to produce certified copies of their supporting documents, their application will only be considered complete upon receipt of all necessary certified supporting documents.

**IMPORTANT NOTICE:**

The certifying officer must also include the following details on the documents:

- Signature
- Full name
- Contact telephone number
- Profession or occupation or organisation
- Date certified.

Documents without all the mandatory details written by the certifying officer cannot be accepted. Applicants will be contacted and required to recertify the documents.

**Previously certified documents**

While the Department of Health recognises that some university degrees or birth certificates have been certified by a Births, Deaths and Marriage registrar or an official at the university at the time of printing, for the purposes of the AGPT programme this does not constitute full certification.

Upon request, applicants who submit documents without certification from an authorised officer will be required to resubmit newly certified supporting documents and their application will not progress until the documents are received.

**Confidentiality**

All information within applicants’ applications will be treated as confidential.

Copies of applications from eligible applicants—including supporting documents, referee contact information and (if applicable) information relating to conditions or undertakings attached to medical registration from AHPRA—will be made available to their shortlisted training region on Wednesday 10 August 2016.

**IMPORTANT NOTICE:**

If any documents are:

- Poorly scanned
- Not in colour
- Suspect.

The Department of Health reserves the right to request any document be certified by an authorised officer for verification. Applicants whom upon request do not produce correctly certified copies of their supporting documents will not progress through the AGPT selection process.
UPLOADING SUPPORTING DOCUMENTS

Where a document has been marked as mandatory, applicants will not be able to submit their online application until that document has been uploaded.

Preparing digital documents prior to application

1. Collect all the documents the Department of Health requires.
2. Scan original coloured documents. Any documents that are unable to be colour scanned must be correctly certified and then scanned. (Each document/image must be below 2MB. Documents can be uploaded in the following formats: JPG, JPEG, GIF, PNG and PDF.)
3. Crop applicant photo as shown below, if required.
4. Name each file in the following format: ApplicantID_DocumentDescription
   For example: 143489_CertifiedBachelorDegree

Please note: Applicants will not know their applicant ID until they register online on or after 10 am AEST Monday 11 April 2016.

Documents with more than one page

If applicants wish to upload a document which has more than one page, they have two options:

• Scan the document to a multiple-page PDF and upload the single PDF file
• Scan each page of the document to a separate file and upload each file individually, using the ‘add part’ method outlined under ‘Uploading’ on page 44.

File formats

The online application will only accept the following file formats:

• JPG, JPEG, GIF, PNG and PDF

All other file formats will need to be converted to an acceptable file format before uploading.

Recent colour photo

Applicants will be required to upload a recent colour photo taken in the past 12 months.

If applicants do not have a digital photo to upload they will be unable to submit their online application.

• The photo must be in a compatible format: JPG, JPEG, PDF, PNG or GIF
• The image must be sharp and sufficiently detailed to be identifiable
• The photo file size must be no more than 2MB
• The photo must be in colour
• The photo must be less than 12 months old
• The photo must be of the applicant’s head and shoulders only
• Applicants must be looking directly at the camera.
Applicants will be required to bring photo ID to the National Testing Centre (SJT) and the National Assessment Centre (MMIs) they attend, where their uploaded photo will be compared to their photo ID.

**Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.**

**Uploading**

To enable applicants to submit their online application, applicants will be required to upload their supporting documents, some of which are mandatory. A checklist will be available within the online application system, to assist in this process.

The instructions below will assist applicants in uploading their documents:

- Next to each listed document, click ‘Select’. This will open a dialog box allowing applicants to select the file for upload.
- If a document consists of a number of separately scanned files, applicants may add parts individually repeating the same process, by clicking ‘Add’ to upload more pages of the same document in each field.
- Scanned documents must be no larger than 2MB. If applicants experience any problems in uploading their documents, please check the file size first. If the internet connection is slow, please allow enough time for each document to upload before refreshing the page or contacting the Department of Health.
- Once the application has been submitted, applicants will no longer be able to upload documentation unless requested by the Department of Health.
- The Department of Health may request documentation be recertified and uploaded if the certification has been completed incorrectly, poorly scanned or hard to read. If required, a new section of the applicant portal will become available for requested document uploads. Once submitted, the Department of Health will be notified and send the applicant a confirmation email.

**Help/assistance**

Applicants who require assistance in using the online application system can contact the Department of Health, between 8.30 am and 5 pm AEST, Monday to Friday, on 1800 DR AGPT (1800 37 2478) or email AGPTSelection@health.gov.au.

Please note: The Department of Health cannot offer technical support for scanning or shrinking documents and building PDF documents.

**IMPORTANT NOTICE:**

Applications for entry into the AGPT programme in 2017 are only considered complete when the online application is submitted before the deadline 10 am AEST Monday 9 May 2016 and all mandatory documents are submitted correctly and certified in full, if required. Incomplete applications will not progress to stage two—national assessment.
DELAYS TO THE APPLICATION PROCESS

Delays with third party organisations
The Department of Health cannot take any responsibility for any delays that may be experienced by an applicant in meeting the Department of Health’s requirements.

Applicants who experience delays in obtaining any of the mandatory supporting documents should contact the Department of Health as soon as possible to discuss their individual circumstances.

The Department of Health will not contact other organisations on behalf of the applicant to request documentation.

Delays with documents
Black and white documents that are incorrectly certified and illegible documents will delay an applicant’s application.

The Department of Health may request applicants to submit certified copies of their supporting documentation should any questions arise to the validity of the document.

If the Department of Health requests certified documents, applicants must submit correctly certified documents as detailed on pages 41 and 42.

ONLINE APPLICATION RECOMMENDATIONS AND CORRESPONDENCE

The Department of Health recommends that applicants submit their application and supporting documents well before the due date.

Late applications will not be accepted.

Should further documents or clarification be required regarding the online application, these requests will be made via email from the Department of Health.

As all correspondence is via email, please monitor the nominated email address regularly.

The Department of Health will not give any special consideration for emails that are filtered by an applicant’s junk filter.

IMPORTANT NOTICE:
The Department of Health takes no responsibility for:
- Mail (electronic or posted) not delivered to the Department of Health
- Correspondence being sent to an incorrect email address where the applicant has failed to formally notify the Department of Health about any changes to their contact details
- Emails not reaching applicants
- Emails sent to junk email folder.
Mandatory supporting document checklists

APPLYING AS AN AUSTRALIAN OR NEW ZEALAND MEDICAL GRADUATE

This section applies to applicants who obtained their primary medical qualification in Australia or New Zealand and were born in Australia or New Zealand (referred to as AMGs).

Eligibility

Applicants can self-assess their eligibility to join the AGPT programme by checking the Programme Eligibility Guide—AGPT 2017 on page 21.

Citizenship/residency

An AMG must have permanent residency or citizenship of Australia or New Zealand.

In line with the 1986 changes to the Australian Citizenship Act 1948, not all children born in Australia are automatically granted Australian Citizenship. As such, applicants born on or after 20 August 1986 who supply an Australian birth certificate must provide additional documentation:

† The Department of Health can accept an Australian birth certificate if the applicant was born before 20 August 1986. If the applicant was born on or after 20 August 1986, the applicant must provide documentation that demonstrates at least one parent was an Australian citizen or permanent resident at the time of their birth.

In line with the 2005 changes to the New Zealand Citizenship Act 1977, not all children born in New Zealand are automatically granted New Zealand Citizenship. As such, applicants born on or after 1 January 2006 who supply a New Zealand birth certificate must provide additional documentation:

* The Department of Health can accept a New Zealand birth certificate if the applicant was born before 1 January 2006. If the applicant was born on or after 1 January 2006, the applicant must provide documentation that demonstrates at least one parent was a New Zealand citizen or permanent resident at the time of their birth.

Medical qualifications

An AMG must have a recognised primary medical qualification from Australia or New Zealand and must have been either a permanent resident or citizen of Australia or New Zealand at the commencement of their primary medical degree.

Medical registration

An AMG must have, or expect to hold, general medical registration in Australia by the commencement of the 2017 training year (6 February 2017).

AMG interns who currently hold provisional medical registration from the Medical Board of Australia (listed on AHPRA) must expect to hold general medical registration by the commencement of the 2017 training year (6 February 2017).

Pathway eligibility

An AMG may elect to train on either the general or rural pathway.

New Zealand doctors

Doctors who obtained their primary medical qualification at an accredited Australian or New Zealand university and were either a permanent resident or citizen of New Zealand from the date of their commencement of studies for that qualification, are no longer subject to section 19AB (3) of the Health Insurance Act 1973 and may train on either the general or rural pathway.

More information is available from the Department of Health’s Access Policy Section at 19AB@health.gov.au or at doctorconnect.gov.au
AMG MANDATORY DOCUMENTS TO BE UPLOADED:

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. Recent colour photo
   Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.
   Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.

2. Evidence of permanent residency or citizenship
   Applicants must provide a clear, colour, original scan of one of the following:
   - Australian/New Zealand citizenship certificate
   - Current Australian/New Zealand passport
   - Current international passport with Australian/New Zealand permanent residency visa label
   - Visa grant letter from the Department of Immigration and Border Protection confirming permanent residency status
   - Australian birth certificate
   - New Zealand birth certificate

3. Academic qualifications
   Applicants must provide a clear, colour, original scan of one of the following:
   - Primary medical qualification certificate
   - Complete official academic transcript showing date of conferral
   - Complete graduation statement showing date of conferral and units undertaken.

4. Medical registration
   Applicants must provide one of the following:
   - A clear, colour, original scan of current AHPRA registration certificate
   - A clear, colour, original scan of current AHPRA registration card
   - Proof of listing on ahpra.gov.au in the Register of Practitioners.

5. First date of medical registration
   Applicants must provide one of the following:
   - A clear, colour, original scan of first medical registration certificate from the state medical board
   - A clear, colour, original scan of first medical registration certificate from AHPRA
   - Proof of listing on ahpra.gov.au in the Register of Practitioners stating first date of medical registration.

† The Department of Health can accept an Australian birth certificate if the applicant was born before 20 August 1986. If the applicant was born on or after 20 August 1986, the applicant must provide documentation that demonstrates at least one parent was an Australian citizen or permanent resident at the time of their birth.

* The Department of Health can accept a New Zealand birth certificate if the applicant was born before 1 January 2006. If the applicant was born on or after 1 January 2006, the applicant must provide documentation that demonstrates at least one parent was a New Zealand citizen or permanent resident at the time of their birth.
6. Residency status upon commencement of primary medical degree

If an applicant was born overseas, trained in Australia/New Zealand and their proof of permanent residency or citizenship in Australia/New Zealand does not pre-date the commencement of the applicant's medical degree, they need to provide the following documentation.

Applicants must provide a clear, colour, original scan of one of the following:

- Australian/New Zealand citizenship certificate
- International passport with evidence of permanent residency
- Visa grant letter from the Department of Immigration and Border Protection confirming permanent residency status
- Movement records from the Department of Immigration and Border Protection.

⚠️ IMPORTANT NOTICE:

If an applicant became an Australian or New Zealand citizen or permanent resident as a child, and does not believe that section 19AB (3) applies to them, they still need to provide definitive documented proof that they were a permanent resident or citizen of Australia or New Zealand at the time they commenced their primary medical degree.

This can be done by providing an Australian or New Zealand passport or relevant permanent residency visa that pre-dates their medical school enrolment, together with an academic transcript or academic record showing the first date of enrolment in their primary medical qualification.

Applicants who do not provide proof of their permanent residency or citizenship in Australia or New Zealand that pre-dates the commencement of their medical degree will be marked as subject to section 19AB (3) and only eligible for the rural pathway.

Applicants who currently hold permanent residency or citizenship of Australia/New Zealand and were born overseas, must ensure they have provided both their primary medical qualification certificate and official academic transcript when submitting their online application.

Applicants who were born in Australia or New Zealand must provide documentation to show evidence of their current citizenship status and country of birth.
AMG DOCUMENTS TO BE UPLOADED (IF APPLICABLE):

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. **Evidence of name change**
   Applicants must provide a clear colour original scan of one of the following:
   - Marriage certificate (if original is not in English, both original and English translation are required)
   - Deed poll
   - Name change certificate
   - Statutory declaration stating your known names are of the same person.‡

2. **Medical registration with conditions or undertakings**
   Applicants must provide one of the following:
   - A clear, colour, original scan of conditions and/or undertakings set by the Medical Board of Australia (listed on AHPRA)
   - Listing from [ahpra.gov.au](http://ahpra.gov.au) in the Register of Practitioners listing public and non-public conditions and/or undertakings.

3. **Other vocational training programmes**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Evidence of resignation from current vocational training programme (mandatory for current AGPT registrars)
   - AGPT statutory declaration of intention to resign from the current vocational training programme if accepted into the AGPT programme and required by the RTO in the applicant’s preferred training region.§

Applicants are required to submit original, colour scanned documents or correctly certified black and white documents. Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete application form and/or the absence of required information may result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read ‘Uploading supporting documents’ on page 43.

Any questions regarding the mandatory supporting documents can be emailed to the Department of Health at [AGPTSelection@health.gov.au](mailto:AGPTSelection@health.gov.au) or phone 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday.

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APPLYING AS AN AUSTRALIAN OR NEW ZEALAND MEDICAL GRADUATE BORN OVERSEAS

This section applies to applicants who were not born in Australia or New Zealand, but obtained their primary medical qualification in Australia or New Zealand and at commencement were Australian or New Zealand citizens or permanent residents (referred to as AMGs born overseas).

Eligibility

The Department of Health uses the programme eligibility requirements to determine the eligibility of an applicant. Applicants can self-assess their eligibility to join the AGPT programme by checking the Programme Eligibility Guide—AGPT 2017 on page 21.

Citizenship/residency

An AMG born overseas must have permanent residency or citizenship of Australia or New Zealand.

Medical qualifications

An AMG born overseas must have a recognised primary medical qualification from Australia or New Zealand and must have been either a permanent resident or citizen of Australia or New Zealand at the commencement of their primary medical degree.

Medical registration

An AMG born overseas must have, or expect to hold, general medical registration in Australia by the commencement of the 2017 training year (6 February 2017).

AMG born overseas interns who currently hold provisional medical registration from the Medical Board of Australia (listed on AHPRA) must expect to hold general medical registration by the commencement of the 2017 training year (6 February 2017).

Pathway eligibility

An AMG born overseas may elect to train on either the general or rural pathway provided the AMG born overseas had permanent residency or citizenship of Australia or New Zealand at the commencement of their primary medical qualification.

New Zealand doctors

Doctors who obtained their primary medical qualification at an accredited Australian or New Zealand university and were either a permanent resident or citizen of New Zealand from the date of their commencement of studies for that qualification, are no longer subject to section 19AB (3) of the Health Insurance Act 1973 and may train on either the general or rural pathway.

More information is available from the Department of Health’s Access Policy Section at 19AB@health.gov.au or at doctorconnect.gov.au
AMG BORN OVERSEAS MANDATORY DOCUMENTS TO BE UPLOADED:

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. **Recent colour photo**
   Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.
   
   *Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.*

2. **Evidence of permanent residency or citizenship**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Australian/New Zealand citizenship certificate
   - Current Australian/New Zealand passport
   - Current international passport with Australian/New Zealand permanent residency visa label
   - Visa grant letter from the Department of Immigration and Border Protection confirming permanent residency status.

3. **Academic qualifications**
   Applicants must provide a clear, colour, original scan of one of the following options:
   
<table>
<thead>
<tr>
<th>Option one</th>
<th>OR</th>
<th>Option two</th>
<th>OR</th>
<th>Option three</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary medical qualification certificate AND</td>
<td></td>
<td>Primary medical qualification certificate AND</td>
<td></td>
<td>Complete graduation statement showing date of conferral and units undertaken.</td>
</tr>
<tr>
<td>Complete official academic transcript.</td>
<td></td>
<td>Letter from the university which includes the date degree commenced and was conferred.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. **Medical registration**
   Applicants must provide one of the following:
   - A clear, colour, original scan of current AHPRA registration certificate
   - A clear, colour, original scan of current AHPRA registration card
   - Proof of listing on ahpра.gov.au in the Register of Practitioners.

5. **First date of medical registration**
   Applicants must provide one of the following:
   - A clear, colour, original scan of first medical registration certificate from the state medical board
   - A clear, colour, original scan of first medical registration certificate from AHPRA
   - Proof of listing on ahpра.gov.au in the Register of Practitioners stating first date of medical registration.
6. Residency status upon commencement of primary medical degree

If an applicant was born overseas, trained in Australia/New Zealand and their proof of permanent residency or citizenship in Australia/New Zealand does not pre-date the commencements of the applicant’s medical degree they need to provide the following documentation.

Applicants must provide a clear, colour, original scan of one of the following:

• Australian/New Zealand citizenship certificate
• International passport with evidence of permanent residency
• Visa grant letter from the Department of Immigration and Border Protection confirming permanent residency status
• Movement records from the Department of Immigration and Border Protection.

IMPORTANT NOTICE:

If an applicant became an Australian or New Zealand citizen or permanent resident as a child, and does not believe that section 19AB (3) applies to them, they still need to provide definitive documented proof that they were a permanent resident or citizen of Australia or New Zealand at the time they commenced their primary medical degree.

This can be done by providing an Australian or New Zealand passport or relevant permanent residency visa that pre-dates their medical school enrolment, together with an academic transcript or academic record showing the first date of enrolment in their primary medical qualification.

AMG BORN OVERSEAS DOCUMENTS TO BE UPLOADED (IF APPLICABLE):

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

7. Evidence of name change

Applicants must provide a clear colour original scan of one of the following:

• Marriage certificate (if original is not in English, both original and English translation are required)
• Deed poll
• Name change certificate
• Statutory declaration stating your known names are of the same person.

8. Medical registration with conditions or undertakings

Applicants must provide one of the following:

• A clear, colour, original scan of conditions or undertakings set by the Medical Board of Australia (listed on AHPRA)
• Listing from ahpra.gov.au in the Register of Practitioners listing public and non-public conditions and/or undertakings.

9. Other vocational training programmes

Applicants must provide a clear, colour, original scan of one of the following:

• Evidence of resignation from current vocational training programme (mandatory for current AGPT registrars)
• AGPT statutory declaration of intention to resign from the current vocational training programme if accepted into the AGPT programme and required by the RTO in the applicant’s preferred training region.

Applicants are required to submit original, colour scanned documents or correctly certified black and white documents.

‡ Statutory declaration form for name change can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.

§ AGPT statutory declaration for other vocational training can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete application form and/or the absence of required information may result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read ‘Uploading supporting documents’ on page 43.

Any questions regarding the mandatory supporting documents can be emailed to the Department of Health at AGPTSelection@health.gov.au or phone 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday.
APPLYING AS AN OVERSEAS-TRAINED DOCTOR

This section applies to applicants who obtained their primary medical qualification overseas (excluding New Zealand).

Eligibility

The Department of Health applies the programme eligibility requirements to determine the eligibility of an applicant.

Applicants can self-assess their eligibility to join the AGPT programme by checking the Programme Eligibility Guide—AGPT 2017 on page 21.

Citizenship/residency

An overseas-trained doctor (OTD) must have either permanent residency or citizenship of Australia or New Zealand by the closing date of applications (10 am AEST Monday 9 May 2016).

Medical qualifications

An OTD must have Australian Medical Council (AMC) recognised primary medical qualification/s.

Australian Medical Council requirements

An OTD must have successfully completed and passed all the requirements of the Australian Medical Council (AMC) before Monday 9 May 2016.

This can be done by completing both parts of the AMC Standard Pathway (AMC I and AMC II) or the Workplace-based assessment.

OTD applicants who commenced the AMC’s Competent Authority Pathway on or after 1 July 2014 are not required to provide an AMC certificate. However, they must hold provisional registration with AHPRA and provide their 12 months supervision assessment letter in order to be exempt. Applicants who commenced the Competent Authority Pathway before 1 July 2014 are still required to supply their AMC certificate.

Medical registration

An OTD must have, or expect to hold, general medical registration in Australia by the commencement of the 2017 training year (6 February 2017).

Pathway eligibility

Section 19AB (3) of the Health Insurance Act 1973 (10-year moratorium) restricts access to Medicare benefits and requires OTDs and foreign graduates of an accredited medical school (FGAMS) to work in a district of workforce shortage for 10 years in order to access Medicare arrangements.

Section 19AB (3) generally applies from the time the doctor is first medically registered in Australia, including provisional or limited registration.

Applicants subject to section 19AB (3) must nominate the rural pathway in their application.

Please check the General/Rural Pathway Eligibility Guide—AGPT 2017 on page 23 to assess pathway options.
The Department of Health can only shortlist an applicant to the general pathway after receiving definitive evidence that they are not subject to section 19AB (3). This includes:

- Evidence confirming the applicant will have medical registration within Australia for a period of 10 years or greater by January 2017 and has obtained permanent residency or citizenship of Australia
- Evidence the AMC deemed the applicant eligible to sit the AMC examinations before 1 January 1997
  Or
- The applicant holds a letter of exemption from the Minister for Health through the Department of Health.

If applicants are unsure about their pathway eligibility they should contact the Department of Health on 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday or email AGPTSelection@health.gov.au

IMPORTANT NOTICE:

Registrars who obtain a letter of exemption from section 19AB (3) are not automatically entitled to a transfer to another training region and/or a transfer from the rural pathway to the general pathway.

All registrar transfers are subject to regional training organisation and Department of Health approval—see the AGPT Transfer Policy 2016 at agpt.com.au > ‘Policies’. 
OTD MANDATORY DOCUMENTS TO BE UPLOADED:

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. Recent colour photo
   Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.
   Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.

2. Evidence of permanent residency or citizenship
   Applicants must provide a clear, colour, original scan of one of the following:
   • Australian/New Zealand permanent residency or citizenship certificate
   • Current Australian/New Zealand passport
   • Current international passport with evidence of Australian/New Zealand permanent residency or citizenship
   • Visa grant letter from the Australian Government confirming permanent residency status (must be accompanied by original scan of current international passport)
   • VEVO printout (must be accompanied by original scan of current international passport).

3. Academic qualifications
   Applicants must provide a clear, colour, original scans of one of the following options:

   **Option one**
   Primary medical qualification certificate
   AND
   Complete official academic transcript or marks sheet
   AND
   AMC Certificate or 12 months supervision assessment.*

   **Option two**
   Primary medical qualification certificate
   AND
   EICS certificate†
   AND
   AMC Certificate or 12 months supervision assessment letter.*

   **Option three**
   AMC Certificate
   OR
   12 months supervision assessment letter.*

4. Medical registration
   Applicants must provide one of the following:
   • A clear, colour, original scan of current AHPRA registration certificate
   • A clear, colour, original scan of current AHPRA registration card
   • Proof of listing on ahpra.gov.au in the Register of Practitioners.

5. First date of medical registration
   Applicants must provide one of the following:
   • A clear, colour, original scan of first medical registration certificate from a state medical board in Australia
   • A clear, colour, original scan of first medical registration certificate from AHPRA
   • Proof of listing on ahpra.gov.au in the Register of Practitioners stating first date of medical registration.

**IMPORTANT NOTICE:**
All OTDs must hold either permanent residency or citizenship of Australia or New Zealand. Applications from OTDs that currently hold a temporary residency visa will not be considered eligible unless they obtain permanent residency before 10 am AEST Monday 9 May 2016.

† Refers to the Educational Commission for Foreign Medical Graduates (ECFMG) International Credentials Services (EICS) available from the AMC.

* Where an applicant commenced the AMC’s Competent Authority Pathway after 1 July 2014 they must show they hold provisional registration and provide their 12 months supervision assessment letter in order to be exempt.
OTD DOCUMENTS TO BE UPLOADED (IF APPLICABLE):

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

6. Evidence of name change
   Applicants must provide a clear, colour, original scan of one of the following:
   • Marriage certificate (if original is not in English, both original and English translation are required)
   • Deed poll
   • Name change certificate
   • Statutory declaration stating your known names are of the same person.‡

7. Exemption from section 19AB (3) of the Health Insurance ACT 1973
   Applicants must provide a clear, colour, original scan of the following:
   • Letter of exemption from the Minister for Health through the Department of Health detailing the exemption conditions.

8. Medical registration with conditions or undertakings
   Applicants must provide one of the following:
   • A clear, colour, original scan of any conditions or undertakings by the Medical Board of Australia (listed on AHPRA)
   • Listing from ahpra.gov.au in the Register of Practitioners listing public and non-public conditions and/or undertakings.

9. Other vocational training programmes
   Applicants must provide a clear, colour, original scan of one of the following:
   • Evidence of resignation and acceptance from current vocational training programme (mandatory for current AGPT registrars)
   • AGPT statutory declaration of intention to resign from the current vocational training programme if accepted into the AGPT programme and required by the RTO in the applicant’s preferred training region.§

Applicants are required to submit original, colour, scanned documents or correctly certified black and white documents.

Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete or incorrect application and/or the absence of required information will result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read ‘Uploading supporting documents’ on page 43.

Any questions regarding the mandatory supporting documents can be emailed to the Department of Health at AGPTSelection@health.gov.au or phone 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday.

‡ Statutory declaration form for name change can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.

§ AGPT statutory declaration for other vocational training can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
APPLYING AS A FOREIGN GRADUATE OF AN ACCREDITED MEDICAL SCHOOL

This section applies to overseas-born applicants who commenced and/or obtained their primary medical qualification in Australia or New Zealand, whilst a temporary resident (referred to as FGAMS).

Eligibility

The Department of Health applies the programme eligibility requirements to determine the eligibility of an applicant. Applicants can self-assess their eligibility to join the AGPT programme by checking the Programme Eligibility Guide—AGPT 2017 on page 21.

Citizenship/residency

Foreign graduates of an accredited medical school (FGAMS) who are permanent residents or citizens of Australia or New Zealand must provide evidence of their permanent residency or citizenship.

FGAMS who are temporary residents of Australia or New Zealand at the time of application must provide the following documentary evidence:

• Evidence of an active application for permanent residency
  Or
• A statutory declaration stating their intention to apply for permanent residency before completion of the AGPT programme (457 visa holders only).

Proof of permanent residency/citizenship can be obtained from the Department of Immigration and Border Protection.

Temporary Business (Long Stay) visa (subclass 457) holders

If an applicant currently holds a temporary 457 visa and gained their primary medical degree in Australia or New Zealand, then the Department of Health will accept the application on the understanding that the applicant will only be shortlisted to a training region if:

• The applicant gains permanent residency or citizenship of Australia or New Zealand before 9 May 2016
  Or
• The applicant submits letters of support from each of the RTOs within their preferred training regions formally declaring, in writing, that the terms of their visa will not prevent their participation in the AGPT programme and confirming the RTO is able to support their training within the restrictions of their visa; and they submit a statutory declaration stating they will apply for permanent residency in Australia or New Zealand by the completion of the AGPT programme
  Or
• The applicant submits letters of support from each of the RTOs within their preferred training regions formally declaring, in writing, that the terms of their visa will not prevent their participation in the AGPT programme and confirming the RTO is able to support their training within the restrictions of their visa; and they provide proof of an active permanent residency application.

Not all training regions support 457 visa holders. Visit the AGPT website (agpt.com.au) for information on which training regions accept applicants with 457 visas.

Letters of support do not guarantee the applicant will be shortlisted or that the supporting RTO is obligated to offer a training place or assist the applicant in securing a training place.

Applicants must be aware of and discuss their individual visa restrictions with the RTO in their nominated training region and agree on training arrangements.
If eligibility is not secured before 10 am AEST Monday 9 May 2016 the application will be deemed ineligible.

Neither the Department of Health nor RTOs can sponsor 457 visa holders. Please refer to the Department of Immigration and Border Protection at immi.gov.au for more information on visa conditions and restrictions.

FGAMS on a 457 visa who are successful in obtaining a training place in the AGPT programme in 2017 must obtain permanent residency of Australia or New Zealand by the completion of their training. They must forward documentation confirming their permanent residency to their RTO before completion of their training.

If permanent residency is not obtained, the Department of Health and the RTO may withhold the registrar’s certificate of completion and if applicable withdraw the registrar from the programme.

**IMPORTANT NOTICE:**

FGAMS who are on other sponsored visas (other than 457 visa), can call the Department of Health on 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST, Monday to Friday, or email AGPTSelection@health.gov.au to discuss eligibility.

**Medical qualifications**

FGAMS must have recognised medical qualifications from Australia or New Zealand.

**Medical registration**

FGAMS must have, or expect to hold, general medical registration by the commencement of the 2017 training year (6 February 2017).

**Pathway eligibility**

Section 19AB (3) of the *Health Insurance Act 1973* (the 10-year moratorium) states that Medicare benefits are not payable for professional services provided by FGAMS. Section 19AB (3) generally applies for a period of 10 years from the time the doctor is first medically registered in Australia, including provisional and limited registration.

Applicants who are subject to section 19AB (3) must choose the rural pathway in their application.

Please check the *General/Rural Pathway Eligibility Guide—AGPT 2017* on page 23 to assess pathway options.

The Department of Health can only shortlist applicants to a general pathway after receiving definitive evidence that they are not subject to section 19AB (3). This includes:

- Evidence that the applicant will have been medically registered within Australia for a period of 10 years or greater by January 2017 and has obtained permanent residency or citizenship of Australia
  
  Or
  
- A formal letter from the AMC stating the applicant was deemed eligible to sit the AMC examination before 1 January 1997.

If an applicant is unsure about their pathway eligibility, they can contact the Department of Health between 8.30 am and 5 pm AEST, Monday to Friday, on 1800 DR AGPT (1800 37 2478) or email AGPTSelection@health.gov.au

**IMPORTANT NOTICE:**

Registrars who obtain a letter of exemption from section 19AB (3) during training are not automatically entitled to a transfer to another training region and/or a transfer from the rural pathway to the general pathway. All registrar transfers are subject to RTO and Department of Health approval—see the *AGPT Transfer Policy 2016* at agpt.com.au > ‘Policies’.
FGAMS MANDATORY DOCUMENTS TO BE UPLOADED:

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

If you currently hold a 457 visa please refer to page 62.

1. **Recent colour photo**
   Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.
   
   *Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.*

2. **Evidence of permanent residency or citizenship**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Australian/New Zealand citizenship certificate
   - Current Australian/New Zealand passport
   - Current international passport with evidence of Australian/New Zealand permanent residency visa label
   - Visa grant letter from Department of Immigration and Border Protection confirming permanent residency status (must be accompanied by original scan of current international passport)
   - VEVO printout (must be accompanied by original scan of current international passport).

3. **Academic qualifications**
   Applicants must provide a clear, colour, original scan of one of the following options:
   
   **Option one**
   - Primary medical qualification certificate
   - Complete official academic transcript.
   
   **Option two**
   - Primary medical qualification certificate
   - Letter from the university which includes the date degree commenced and was conferred.
   
   **Option three**
   - Complete graduation statement showing date of conferral and units undertaken.

4. **Medical registration**
   Applicants must provide one of the following:
   - A clear, colour, original scan of current AHPRA registration certificate
   - A clear, colour, original scan of current AHPRA registration card
   - Proof of listing on ahpra.gov.au in the Register of Practitioners.

5. **First date of medical registration**
   Applicants must provide one of the following:
   - A clear, colour, original scan of first medical registration certificate from state medical board
   - A clear, colour, original scan of first medical registration certificate from AHPRA
   - Proof of listing on ahpra.gov.au in the ‘Register of Practitioners’ section stating first date of medical registration.
FGAMS DOCUMENTS TO BE UPLOADED (IF APPLICABLE):

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. Evidence of residency status at commencement of primary medical degree
   Applicants must provide a clear, colour, original scan of one of the following:
   • Current passport with evidence of residency status at commencement of degree
   • Visa grant letter from the Department of Immigration and Border Protection confirming current residency status
   • Movement records from the Department of Immigration and Border Protection.

2. Evidence of name change
   Applicants must provide a clear, colour, original scan of one of the following:
   • Marriage certificate (if original is not in English, both original and English translation are required)
   • Deed poll
   • Name change certificate
   • Statutory declaration stating your known names are of the same person.

3. Exemption from section 19AB (3) of the Health Insurance ACT 1973
   Applicants must provide a clear, colour, original scan of the following:
   • Letter of exemption from the Minister for Health through the Department of Health detailing the exemption conditions.

4. Medical registration with conditions or undertakings
   Applicants must provide one of the following:
   • A clear, colour, original scan of any conditions or undertakings by the Medical Board of Australia (listed on AHPRA)
   • Listing from ahpra.gov.au in the Register of Practitioners listing public and non-public conditions and/or undertakings.

5. Other vocational training programmes
   Applicants must provide a clear, colour, original scan of one of the following:
   • Evidence of resignation and acceptance from current vocational training programme (mandatory for current AGPT registrars)
   • AGPT statutory declaration of intention to resign from the current vocational training programme if accepted into the AGPT programme.

Applicants are required to submit original, colour, scanned documents to the Department of Health or correctly certified black and white documents.

Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete or incorrect application and/or the absence of required or relevant information will result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read ‘Uploading supporting documents’ on page 43.

Any questions regarding the mandatory supporting documents can be emailed to the Department of Health at AGPTSelection@health.gov.au or phone 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday.

† Statutory declaration form for name change can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
§ AGPT statutory declaration for other vocational training can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
IMPORTANT NOTICE:

All applicants must ensure their letters of support from the RTOs in their preferred training regions and statutory declaration/s are submitted before the close of applications 10 am AEST Monday 9 May 2016.

It is the applicant’s responsibility to ensure their letters of support are received by the Department of Health before the due date. Applicants who are unable to supply letters of support will not progress through the selection process.

A copy of the FGAMS Temporary resident’s statutory declaration can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.

FGAMS 457 VISA HOLDER MANDATORY DOCUMENTS TO BE UPLOADED:

Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. Recent colour photo
   
   Applicants must provide a recent photograph taken within the past 12 months of their head and shoulders facing the camera.
   
   **Photos cropped from official documents, e.g. copies of passports or driver licences, will not be accepted.**

2. Evidence of residency status
   
   Applicants must provide a clear, colour, original scan of one of the following:
   
   • Current passport with evidence of temporary residency in Australia/New Zealand
   
   • Visa grant letter from the Department of Immigration and Border Protection confirming residency status (must be accompanied by original scan of current international passport)
   
   • VEVO printout (must be accompanied by original scan of current international passport).

3. Academic qualifications
   
   Applicants must provide a clear, colour, original scan of one of the following options:

<table>
<thead>
<tr>
<th>Option one</th>
<th>Option two</th>
<th>Option three</th>
</tr>
</thead>
<tbody>
<tr>
<td>Primary medical qualification certificate <strong>AND</strong> Complete official academic transcript.</td>
<td>Primary medical qualification certificate <strong>AND</strong> Letter from the university which includes the date degree commenced and was conferred.</td>
<td>Complete graduation statement showing date of conferral and units undertaken.</td>
</tr>
</tbody>
</table>

4. Medical registration
   
   Applicants must provide one of the following:
   
   • A clear, colour, original scan of current AHPRA registration certificate
   
   • A clear, colour, original scan of current AHPRA registration card
   
   • Proof of listing on ahpra.gov.au in the ‘Register of Practitioners’ section.
5. **First date of medical registration**
   Applicants must provide one of the following:
   - A clear, colour, original scan of first medical registration certificate from state medical board
   - A clear, colour, original scan of first medical registration certificate from AHPRA
   - Proof of listing on ahpра.gov.au in the ‘Register of Practitioners’ section stating first date of medical registration.

6. **Intention to apply for permanent residency**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Statutory declaration for intention to become a permanent resident prior to the completion of the AGPT programme*
   - Current and active permanent resident application with the Department of Immigration and Border Protection.

**FGAMS 457 VISA HOLDER DOCUMENTS TO BE UPLOADED (IF APPLICABLE):**

 Documents must be provided as a whole. Documents that are split in half or over two pages cannot be accepted.

1. **Evidence of residency status at commencement of primary medical degree**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Visa grant letter from the Department of Immigration and Border Protection confirming residency status
   - Movement records from the Department of Immigration and Border Protection
   - International passport with Australian/New Zealand visa label confirming residency status.

2. **Evidence of name change**
   Applicants must provide a clear, colour, original scan of one of the following:
   - Marriage certificate (if original is not in English, both original and English translation are required)
   - Deed poll
   - Name change certificate
   - Statutory declaration stating your known names are of the same person.‡

3. **Exemption from section 19AB (3) of the Health Insurance ACT 1973**
   Applicants must provide a clear, colour, original scan of the following:
   - Letter of exemption from the Minister for Health through the Department of Health detailing the exemption conditions.

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* Statutory declaration form for AGPT FGAMS 457 Temporary Residence can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection process’ > ‘Stage one—application and eligibility check’.

‡ Statutory declaration form for name change can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
4. Medical registration with conditions or undertakings

Applicants must provide one of the following:

• A clear, colour, original scan of any conditions or undertakings by the Medical Board of Australia (listed on AHPRA)
• Listing from ahpra.gov.au in the Register of Practitioners listing public and non-public conditions and/or undertakings.

5. Other vocational training programmes

Applicants must provide one of the following:

• Evidence of resignation and acceptance from current vocational training programme (mandatory for current AGPT registrars)
• AGPT statutory declaration of intention to resign from the current vocational training programme if accepted into the AGPT programme.¹

6. Letter/s of support from the RTOs in your preferred training region/s

If an applicant has not gained permanent residency or citizenship of Australia or New Zealand by 10 am AEST Monday 9 May 2016, the applicant must provide:

• Letter/s of support from all of the RTOs in their preferred training regions declaring that the terms of their visa will not prevent their participation in the AGPT programme and the RTO is able to support their training within the visa restrictions
• Applicant letter of confirmation (available from the AGPT website) confirming they will abide by the AGPT policies and local policies held by the training region and confirms the applicant will obtain Australian or New Zealand permanent residency or citizenship by the completion of the AGPT programme.²

As well as one of the following:

• A statutory declaration of intention to apply for permanent residency in Australia or New Zealand by the completion of the AGPT programme
• Proof of an active permanent residency application.

Applicants are required to submit original colour scanned documents to the Department of Health or correctly certified black and white documents.

Applicants are responsible for ensuring their application is complete and accompanied by the correct supporting documents. An incomplete or incorrect application and/or the absence of required or relevant information will result in delays in processing or in the application being excluded. For more information on how to prepare and submit supporting documents, applicants should read ‘Uploading supporting documents’ on page 43.

Any questions regarding the mandatory supporting documents can be emailed to the Department of Health at AGPTSelection@health.gov.au or phone 1800 DR AGPT (1800 37 2478) between 8.30 am and 5 pm AEST Monday to Friday.

¹ AGPT statutory declaration for other vocational training can be found at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.

² Applicants are requested to complete and submit a ‘Letter of Support Confirmation’ form together with their letter/s of support from the RTOs in their preferred training region/s. This form can be found at agpt.com.au > ‘Junior Doctors’ > AGPT programme > ‘New Applicants’ > ‘Application and selection’ > ‘Stage one—application and eligibility check’.
Stage Two: National Assessment

Selection into the AGPT programme is a merit-based, competitive and multi-staged process used to determine the best suited applicants for general practice training. Selection is carried out against nationally consistent criteria in accordance with the Australian Medical Council’s (AMC’s) principles for selection of doctors into specialist training programmes.

Eligible applicants will be required to attend two assessments: a National Testing Centre (NTC) to undertake the Situational Judgement Test (SJT); and a National Assessment Centre (NAC) to undertake the Multiple Mini Interviews (MMIs). Both the NTCs and the NACs are held in most capital cities and some regional centres.

Attendance is mandatory.

IMPORTANT NOTICE:
The SJT and the MMIs are two separate assessments undertaken at two separate locations:
• Applicants must sit the SJT at a National Testing Centre between Monday 13 June and Monday 4 July 2016.
AND
• Applicants must undertake the MMIs at a National Assessment Centre between Friday 24 June and Sunday 17 July 2016.

ASSESSMENT CRITERIA
Applicants will be assessed against the following criteria:

1. Communication and interpersonal skills
   Ability to communicate effectively and appropriately, both orally and in writing, and establish rapport with patients, patients’ families and other health professionals.

2. Clinical reasoning
   • Sufficient knowledge of how to manage common acute and chronic problems and how to recognise and respond to significantly ill patients
   • Ability to develop working diagnoses
   • Ability to judiciously prescribe medication and order investigations
   • Ability to apply clinical knowledge effectively and appropriately.

3. Analytical/problem solving skills
   Ability to investigate and synthesise complex information critically, to make rational judgements and generate appropriate solutions.

4. Organisational/management skills
   Ability to organise and prioritise time and manage competing tasks and sound knowledge of health systems, available resources and how to apply them.

5. Sense of vocation/motivation
   Demonstrated enthusiasm to practise medicine with a strong sense of service for others and active participation in professional services.

6. Personal attributes
   Self-reliant and self-assured with the ability to self-evaluate and adjust to change. Evidence of social awareness and respect for individuals from other cultures and backgrounds.

7. Professional/ethical attributes
   Demonstrated professional demeanour, shows respect for the views of others, committed to life-long learning, continuous professional development and a commitment to maintain professional standards.
NOMINATING NATIONAL TESTING CENTRE AND NATIONAL ASSESSMENT CENTRE BOOKINGS

After an applicant has submitted their online application they will receive an email containing a PDF copy of their application and instructions on how to book their SJT and MMI assessments. **These are two separate assessments undertaken at two separate locations.**

Both assessments are booked via a live online system, and applicants must ensure they have booked both assessments (SJT and MMIs) as soon as practical to secure a preferred date, time and location.

This is important as all NTC and NAC dates, times and locations are booked subject to availability.

Applicants are able to select to undertake their assessments in any state or territory, subject to availability when they book online. Any associated travel costs are the responsibility of the applicant.

NATIONAL TESTING CENTRE AND NATIONAL ASSESSMENT CENTRE SCHEDULE INFORMATION

The assessments will run as follows:

- **The SJT will be held at NTCs between Monday 13 June and Monday 4 July 2016**
- **The MMIs will be held at NACs between Friday 24 June and Sunday 17 July 2016.**

Applicants will be required to attend and undertake the SJT and MMIs.

**The exact venue locations, dates and times for the NTCs and the NACs will be confirmed before applications open, and will be listed on the AGPT website at agpt.com.au before Monday 11 April 2016.**

How long will the assessments take?

**SJT:**

The SJT will take approximately 120 minutes, which includes time for applicants to provide their feedback on their experience with the SJT.

**MMIs:**

The MMIs will take approximately 2–3 hours.

**IMPORTANT NOTICE:**

Applicants will be emailed a booking reminder closer to their assessment date. However, applicants should also confirm their attendance at their booked NTC and NAC before their assessment day/s for confirmation via the applicant portal.

Applicants are expected to manage their time commitments and allow sufficient time for both assessments. This is particularly important for applicants who wish to undertake both assessments on the same day as they will need to allow time to travel between the NTC and the NAC.
What happens if I am late?

SJT:
- Applicants who are late or miss their booking must contact the Department of Health (1800 DR AGPT or AGPTSelection@health.gov.au) to discuss their circumstances and consider available options
- Applicants who are late will not be allowed to undertake their booked assessment and will need to rebook through the Department of Health
- Rebooked assessments cannot be assumed or guaranteed as assessment places are limited and may require an applicant to travel (at their own expense) to another location to attend.

MMIs:
- Applicants who are late or miss their booking must call the contact person at the NAC, available on the venue information sheet on the AGPT website (agpt.com.au) and also contact the Department of Health (1800 DR AGPT or AGPTSelection@health.gov.au)
- Applicants who are late will not be allowed to undertake their booked assessment and will need to rebook through the Department of Health
- Rebooked assessments cannot be assumed or guaranteed as assessment places are limited and may require an applicant to travel (at their own expense) to another location to attend.

ATTENDANCE REQUIREMENTS FOR NATIONAL TESTING CENTRES AND NATIONAL ASSESSMENT CENTRES

The total AGPT Selection score determined from the NTCs and NACs is an integral part of the AGPT selection process. Applicants who fail to attend one or both assessments will not progress to stage three—RTO and training region placements.

Can assessments be completed via Skype or overseas?

Requests for telephone and/or Skype interviews will not be considered as:
- MMIs must be completed in a face-to-face environment in Australia
- The SJT must be completed in an accredited testing facility in Australia only.

What must I bring on the day?
For both assessments, applicants must bring:
- Photo ID (driver licence or passport)
- A print out or displayed email on a smart phone/tablet of their relevant NTC or NAC booking confirmation email.

What is the dress code?
Applicants are encouraged to dress in appropriate business/interview attire.

Will there be a clinical component?
No, and applicants will not be required to examine patients.

Where can I find example questions?

Are there any study materials the Department of Health can provide me?
No. The only assistance the Department of Health can provide is to refer applicants to the example questions in this Guide. Past papers or interview questions are not available.
SJT AND MMI PREPARATION

Each assessment carries weighting of 50 per cent towards each applicant’s final standardised total AGPT Selection score.

Both assessments require applicants to draw upon their own experiences. Applicants should review the selection criteria (page 65) against which they will be assessed and consider how their own experiences relate to the criteria.

IMPORTANT NOTICE:

If applicants wish to ask for feedback on their assessments, they should email their feedback requests to AGPTSelection@health.gov.au after Monday 7 November 2016.

Please be advised that feedback will only be made available to applicants at the close of the 2017 AGPT intake. Questions and/or answer sheets from the SJT and MMIs cannot be provided.
NATIONAL ASSESSMENT EXAMPLE QUESTIONS

The national assessment stage of the application and selection process consists of two parts, each with an individual weighting of 50 per cent of the total AGPT Selection score.

Assessment 1: Situational Judgement Test—Part 1

An instructional video on how to use the SJT testing platform is available at agpt.com.au > ‘Junior Doctors’ > ‘AGPT programme’ > ‘New Applicants’ > ‘Application and selection process’ > ‘Stage two—national assessments’ > ‘SJT video’.

The SJT consists of a number of clinically-based scenarios that applicants are asked to assess by choosing from a range of answers with varying degrees of correctness.

This is a multiple-choice test consisting of 50 questions, and lasting up to 120 minutes (including time for the provision of feedback).

The SJT is conducted at an authorised testing centre. Applicants will be provided a login on the day and upon accessing the test platform be provided with instructions on how to undertake the SJT.

Once the assessment has begun, applicants will have a progress window on the left hand side of the screen. This progress window will display the time remaining and the number of questions answered and if any questions need review.

The SJT Exam Practice

Instructions
Click Start Exam when you are ready

Exam Instructions

There are 2 parts in this Situational Judgement Test. Read the instructions before each part carefully to make sure you understand what you have to do.

Some questions require you to mark more than one option. On the examination day, you will have 116 minutes to complete the paper, which contains 58 questions.

This practice environment has 4 questions. There are 2 parts in this paper, each with different types of questions. Read the instructions for each part carefully before attempting the questions.

Part 1

In part 1 (questions 1 - 34), you will be presented with scenarios followed by 5 possible options. Rank each option in order from the most appropriate (first) to the least appropriate (last), given the circumstances described in the scenarios. Indicate your ranking for each option by dragging and dropping the responses into the appropriate order.

Example: If you thought C was the most appropriate option in response to question 1, B the second most appropriate, E the third, D the fourth and A the least appropriate, you would complete as follows.

In part 2 (questions 35 - 58), you will be presented with scenarios followed by 5 possible options. Mark the option you think is the most appropriate.

Example: If you thought C was the most appropriate option in response to question 1, B the second most appropriate, E the third, D the fourth and A the least appropriate, you would complete as follows.

How is the SJT scored?

The correct answer for each SJT question is pre-determined based on the consensus judgement of subject matter experts. There are a number of points available for each SJT question. Scoring is based on how close your responses are to the correct answer for the question; the closer your response, the more points you will gain.

Instructions for completing the SJT

Instructions for completing the SJT

Sample progress bar: All questions still unanswered.

Sample progress bar: Greyed out questions are complete. Questions in the red boxes flagged as needs review.
In Part 1 of the SJT applicants will be presented with a scenario followed by five options. Applicants are required to rank each option by dragging and dropping the options in order from the most appropriate (ranked first) to the least appropriate (ranked last).

For example, in the following question applicants would mark their ranking by dragging and dropping the options in the correct order.

**Example 1**

Mrs Lee, a nurse, comes to see you for her flu vaccine. She asks you to write a script for the flu vaccine for her husband and says that she will give him the vaccination at home. Mrs Lee tells you that her husband has a regular doctor but he has been too busy to make an appointment to see him.

**Rank in order the following actions in response to this situation (First = Most appropriate; Last = Least appropriate).**

- A. Explain that you are unable to write a prescription for Mr Lee
- B. Suggest that Mr Lee arranges an appointment with you
- C. Request that Mr Lee makes an appointment with his usual doctor
- D. Write the script for the vaccine as requested
- E. Contact Mr Lee’s doctor for advice as to whether this is appropriate

**Best answer would be as follows:**

- C. Request that Mr Lee makes an appointment with his usual doctor
- A. Explain that you are unable to write a prescription for Mr Lee
- B. Suggest that Mr Lee arranges an appointment with you
- E. Contact Mr Lee’s doctor for advice as to whether this is appropriate
- D. Write the script for the vaccine as requested

**Rationale for answer:**

*You will not be asked to explain your answer. This rationale is for information only.*

**C** is the best answer. This is the most appropriate response, as it will provide the best care for the patient and would remove the need for you to provide a prescription.

**A** is also a good response. While it is important that Mrs Lee understands that you are unable to write a prescription for Mr Lee, this does not completely address the situation which is her husband needing assessment regarding the need for a flu vaccination.

**B** is a possible approach. While it is a better option that Mr Lee has an appointment with you, rather than you providing the prescription for Mrs Lee to give the vaccination. Seeing the doctor who has cared for him in the past is a better health care approach for Mr Lee.

**E** is not a good response because you should be aware that it is inappropriate to provide a prescription for a patient that you have not seen. You should not need to seek this opinion from another doctor.

**D** is a poor response because it is inappropriate to provide a prescription for a patient that you have not seen and assessed and for the vaccination to be given to him by his wife. This is unprofessional behaviour and unsafe clinical practice.
Example 2

A 55-year-old woman with ischaemic heart disease has smoked 20 cigarettes per day for 40 years. She requests nicotine replacement patches. She has had these previously but has been inconsistent in their use and has often continued to smoke while using the patches.

**Rank in order** the following actions in response to this situation (First = Most appropriate; Last = Least appropriate).

- A. Emphasise the dangers of smoking but do not prescribe
- B. Enquire about the difficulties she has with stopping smoking and any previous problems with patches
- C. Insist on a period of abstinence before prescribing any further patches
- D. Prescribe another supply of patches and explain how they should be used
- E. Suggest that nicotine replacement therapy is not suitable for her but explore alternative therapies

**Best answer would be as follows:**

- B. Enquire about the difficulties she has with stopping smoking and any previous problems with patches
- E. Suggest that nicotine replacement therapy is not suitable for her but explore alternative therapies
- D. Prescribe another supply of patches and explain how they should be used
- A. Emphasise the dangers of smoking but do not prescribe
- C. Insist on a period of abstinence before prescribing any further patches

**Rationale for answer:**

*(You will not be asked to explain your answer. This rationale is for information only.)*

B is the best response to this situation. The patient clearly wishes to stop smoking but is experiencing difficulties in doing so. A discussion about the problems she faces may help her to make her next attempt more successful.

E is also a good response but it assumes the nicotine replacement therapy is not suitable for her, whereas it may be the right approach and she may need more help in using it effectively.

D is a possible approach but given her previous failures with the patches it may need more than this for her to succeed.

A is not a good response. She clearly already wants to stop smoking or she would not be making repeated attempts with the patches and this option does not include any alternative approach to stopping.

C is a poor response. If she is unable to stop smoking with the patches, she is unlikely to do very well without.
Assessment 1: Situational Judgement Test—Part 2

In Part 2 of the SJT, applicants will be presented with a scenario which is then followed by a number of possible options. For each scenario applicants select the three options which together form the most appropriate response to the situation.

Example 3

You are looking after Mrs King, who is being investigated in hospital. You are asked by her family not to inform Mrs King if the results confirm cancer.

Choose the three most appropriate actions to take in this situation.

☐ A. Ignore the family’s wishes
☐ B. Agree not to tell Mrs King
☐ C. Explain to the family that it is Mrs King’s decision
☐ D. Ask Mrs King whether she wishes to know the test results
☐ E. Ask Mrs King whether she wishes you to inform the family
☐ F. Inform Mrs King that her family do not wish her to have the results
☐ G. Give the results to the family first
☐ H. Give the results to the next of kin first

Best answer would be selected as follows:

☐ A. Ignore the family’s wishes
☐ B. Agree not to tell Mrs King
☑ C. Explain to the family that it is Mrs King’s decision
☑ D. Ask Mrs King whether she wishes to know the test results
☑ E. Ask Mrs King whether she wishes you to inform the family
☐ F. Inform Mrs King that her family do not wish her to have the results
☐ G. Give the results to the family first
☐ H. Give the results to the next of kin first

Rationale for answer:
(You will not be asked to explain your answer. This rationale is for information only.)

As Mrs King is the patient it is her decision whether she should hear her results, not the family’s. Indeed, it is Mrs King’s choice whether the family should be informed of the results at all. This should be explained to the family. Therefore the correct responses are C, D and E. Together these actions are the most appropriate response to the situation.
Assessment 2: Multiple Mini Interviews

Applicants are rotated between interview stations, with each interviewer asking the same question to each applicant individually.

Applicants have two minutes to read the question before entering the interview room, then up to eight minutes to answer the question.

Applicants are then rotated to the next interview station and the same procedure applies for the next question.

Unlike objective structured clinical examinations (OSCEs), MMIs do not involve patient presentations.

Below are some examples of MMI questions:

**Example 1 (This question looks at your analytical and problem solving skills)**

“Describe a time when you were faced with a challenging diagnostic problem. Why was it so challenging and how did you develop a management plan for the patient?”

**Example 2 (This question looks at your organisational and management skills)**

“Tell us about a patient you saw who had complex health needs and required follow up by other health professionals after leaving your care.”

**IMPORTANT NOTICE:**

To ensure impartiality the interviewers will not have had access to your application before the MMIs.

The Department of Health recommends applicants familiarise themselves with the assessment criteria on page 65.

The exact venue locations, dates and times for the NTCs and NACs will be confirmed before applications open and will be listed on the AGPT website by Monday 11 April 2016 [agpt.com.au > Junior Doctors > AGPT programme > New Applicants > Application and selection process > Stage two—national assessment](http://agpt.com.au).
TOTAL AGPT SELECTION SCORE AND PREFERENCE DISTRIBUTION MATRIX

On Monday 1 August 2016, applicants will be emailed their total AGPT Selection score and the ranking band into which their score falls.

The total AGPT Selection score is made up of standardised results from the two raw scores from an applicant’s Situational Judgement Test (50 per cent) and Multiple Mini Interviews (50 per cent).

As both raw scores are set on different scales, the scores must be standardised in order to determine your total AGPT Selection score. The scores are standardised using T scores and Z scores (see terminology on page v).

Applicants are shortlisted in score order, applicants who score the highest are shortlisted first.

Through the applicant portal, applicants will be able to see the number of applicants who have also applied to their preferred training region, and which bands they fall in. This will be displayed in what is called the ‘preference distribution matrix’.

The preference distribution matrix allows an applicant to make an informed decision as to whether they want to change their nominated training region preferences, in order to increase the likelihood of being shortlisted.

In order to provide applicants with an opportunity to maximise their chances of obtaining a shortlisted position, all total AGPT Selection scores are grouped into 10 ranking bands with band score thresholds displayed at the bottom of the matrix.

These ranking bands are used to interpret the preference distribution matrix only.

Applicants who scored in the top 10 percentile are allocated to ranking band 1 and applicants who scored in the lowest 10 percentile are allocated to ranking band 10.

Example

If there are 30 shortlist places for John Doe’s first preference training region and he sits in band 10, then he will need to consider the following:

- The number of applicants who have nominated the same training region preference and have scored higher than him
- The number of applicants who have scored higher than him and have chosen his first preference training region as their second, third or fourth preference
- The distribution matrix is a ‘real-time’ document and is updated in response to preference changes
- Shortlisting does not guarantee the offer of a training place.

Taking these variables into account, John will be able to use ‘live’ data to help determine the likelihood of being shortlisted to his preferred training region. John can then change his preferences accordingly, if desired.

As shortlisting is done in order of total AGPT Selection score, the highest scoring applicant will be shortlisted first. If an applicant has nominated an ‘over-subscribed’ training region as their first preference, and they have a lower score, then they may not be shortlisted.

If an applicant’s first preference is ‘full’ they may be shortlisted to their next available preference.
Please note: Nominating the same training region and pathway in all four preferences will not increase an applicant’s chances of shortlisting. An applicant will only be shortlisted to one training region and pathway.

Applicants will have the opportunity to change their training region preferences from **Monday 1 August to Monday 8 August 2016.**

Applicants will not be able to change their preferences outside these dates and times.

As there is a possibility applicants may be shortlisted to any of their nominated training region preferences, applicants should only nominate training regions they are willing to undertake their entire AGPT programme training in and if necessary, relocate to.

The ability of an applicant to later transfer to another training region is not guaranteed and is subject to RTO policies and AGPT policies.

Applicants should check relevant websites before changing their preferences.

**Information for applicants applying for an exemption from section 19AB (3)**

Applicants applying for an exemption from section 19AB (3) of the *Health Insurance Act 1973* must provide their letter of exemption to the Department of Health by 10 am AEST Monday 8 August 2016.

The letter must be provided by this date if the applicant wishes to change their nominated pathway within their training region preferences to reflect the exemption. If the letter is not provided by this date, there are two options available to applicants:

- Continue with the application on the rural pathway and disregard the exemption
- Withdraw from the AGPT selection process and apply in a subsequent intake (if available) with the exemption.

Once shortlisting has been completed amendments to training region preferences cannot be made.

**Please note:** Applicants will be shortlisted to only one training region and pathway per intake.

**Information for ADF applicants**

While the Department of Health will shortlist ADF applicants to their first training region preference, they still must attend and undertake both assessments as a part of the AGPT selection process.

ADF applicants must also supply their current or future posting orders. These will confirm their training region preference and shortlisting.

ADF applicants are not guaranteed a training position.

ADF members who are unsure of where they will be posted in 2017, must contact the Department of Health between 8.30 am and 5 pm AEST Monday to Friday, on 1800 DR AGPT (1800 37 2478) or email AGPTSelection@health.gov.au
### Example of a preference distribution matrix

Below is a partial excerpt of a preference distribution matrix with explanations of each section.

**Matrix 1: All Applicants—Preference 1**

Applicants are ranked into 10 bands based on their total AGPT Selection score—the highest scoring applicants fall into band 1 and the lowest scoring applicants fall into band 10. Ranking bands are used to view the preference distribution matrix only.

Training places are the actual number of training places allocated to each training region for the specified training year i.e. 2017. Training places can only be offered to applicants shortlisted to that training region.

Shortlist places are the number of positions allocated to the training region for possible further assessment.

<table>
<thead>
<tr>
<th>Training Region</th>
<th>Pathway</th>
<th>Band 1</th>
<th>Band 2</th>
<th>Band 3</th>
<th>Band 4</th>
<th>Band 5</th>
<th>Band 6</th>
<th>Band 7</th>
<th>Band 8</th>
<th>Band 9</th>
<th>Band 10</th>
<th>Total 2016 Shortlist Places</th>
<th>Total 2016 Training Places</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Victoria</td>
<td>General</td>
<td>17</td>
<td>23</td>
<td>23</td>
<td>12</td>
<td>4</td>
<td>1</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>105</td>
<td>96</td>
</tr>
<tr>
<td>Eastern Victoria</td>
<td>Rural</td>
<td>4</td>
<td>2</td>
<td>1</td>
<td>4</td>
<td>3</td>
<td>9</td>
<td>4</td>
<td>6</td>
<td>1</td>
<td>1</td>
<td>35</td>
<td>42</td>
</tr>
<tr>
<td>Lower Eastern New South Wales</td>
<td>General</td>
<td>23</td>
<td>24</td>
<td>30</td>
<td>23</td>
<td>14</td>
<td>8</td>
<td>5</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>129</td>
<td>128</td>
</tr>
<tr>
<td>Lower Eastern New South Wales</td>
<td>Rural</td>
<td>3</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>5</td>
<td>6</td>
<td>10</td>
<td>3</td>
<td>4</td>
<td>-</td>
<td>40</td>
<td>51</td>
</tr>
<tr>
<td>North Eastern New South Wales</td>
<td>General</td>
<td>18</td>
<td>23</td>
<td>30</td>
<td>32</td>
<td>31</td>
<td>17</td>
<td>5</td>
<td>2</td>
<td>1</td>
<td>-</td>
<td>159</td>
<td>175</td>
</tr>
<tr>
<td>North Western Queensland</td>
<td>General</td>
<td>5</td>
<td>4</td>
<td>1</td>
<td>1</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>12</td>
<td>13</td>
<td>10</td>
</tr>
<tr>
<td>North Western Queensland</td>
<td>Rural</td>
<td>2</td>
<td>5</td>
<td>10</td>
<td>9</td>
<td>9</td>
<td>15</td>
<td>15</td>
<td>1</td>
<td>6</td>
<td>83</td>
<td>117</td>
<td></td>
</tr>
<tr>
<td>Northern Territory</td>
<td>Rural</td>
<td>2</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>9</td>
<td>8</td>
<td>34</td>
<td>70</td>
<td></td>
</tr>
<tr>
<td>South Australia</td>
<td>General</td>
<td>11</td>
<td>12</td>
<td>11</td>
<td>6</td>
<td>8</td>
<td>5</td>
<td>10</td>
<td>1</td>
<td>2</td>
<td>71</td>
<td>77</td>
<td></td>
</tr>
<tr>
<td>South Australia</td>
<td>Rural</td>
<td>5</td>
<td>6</td>
<td>3</td>
<td>4</td>
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<td>4</td>
<td>6</td>
<td>4</td>
<td>2</td>
<td>8</td>
<td>43</td>
<td></td>
</tr>
<tr>
<td>South Eastern Queensland</td>
<td>General</td>
<td>24</td>
<td>23</td>
<td>33</td>
<td>22</td>
<td>9</td>
<td>6</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>120</td>
<td>114</td>
</tr>
<tr>
<td>South Eastern Queensland</td>
<td>Rural</td>
<td>5</td>
<td>9</td>
<td>3</td>
<td>5</td>
<td>10</td>
<td>10</td>
<td>11</td>
<td>4</td>
<td>2</td>
<td>2</td>
<td>61</td>
<td></td>
</tr>
</tbody>
</table>

**NOTES:**

**ELIGIBLE APPLICANTS (excluding ADF Members) ARE INCLUDED IN THE DISTRIBUTION**

This matrix lists training regions alphabetically showing the number of applicants, by band, who have nominated as preference 1 a particular training region and training pathway.

The matrix can be re-generated to view the latest preference distribution.

Training places are allocated to training regions for both rural and general pathways. Eligible applicants will be shortlisted for assessment to training regions based on their National Assessment score, their training region preferences and the availability of shortlist places.

The process follows the merit principle. Applicants will be shortlisted in score order, highest first. Consequently, higher scoring applicants are more likely to be shortlisted to their first preference than a lower scoring applicant. Please note: Applicants are shortlisted to training regions based on their individual score, not by band.

2016 Training places: The number of available training places at the training region for commencement of training in 2016.

2016 Shortlist places: The number of Suitability Assessment places available in Round 1 of the AGPT selection process.

Applicants are encouraged to check the distribution matrix regularly and to consider that there may be others in higher bands who have nominated a lower ranking applicant’s first preference as their second, third or fourth. In this scenario, those applicants with higher scores will be considered first.
How to interpret the preference distribution matrix

Below is an explanation of how to interpret the preference distribution matrix using an excerpt from a sample matrix.

Looking at the matrix below, if an applicant was in band 6 with a score of 101.19 and their first preference is South Eastern Queensland on the general pathway, they would need to first look at the applicants in the higher bands (1–5) to determine the likelihood of them being shortlisted to their first preference.

<table>
<thead>
<tr>
<th>Training Region</th>
<th>Pathway</th>
<th>Band 1</th>
<th>Band 2</th>
<th>Band 3</th>
<th>Band 4</th>
<th>Band 5</th>
<th>Band 6</th>
<th>Band 7</th>
<th>Band 8</th>
<th>Band 9</th>
<th>Band 10</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Eastern Queensland</td>
<td>General</td>
<td>24</td>
<td>23</td>
<td>33</td>
<td>22</td>
<td>9</td>
<td>6</td>
<td>3</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>120</td>
</tr>
<tr>
<td>South Eastern Queensland</td>
<td>Rural</td>
<td>5</td>
<td>9</td>
<td>3</td>
<td>5</td>
<td>10</td>
<td>11</td>
<td>4</td>
<td>2</td>
<td>2</td>
<td>61</td>
<td>87</td>
</tr>
</tbody>
</table>

As shown, there are 114 shortlist positions for the general pathway, and there are 117 applicants in bands 1–6, including the applicant. Therefore, there is a chance the applicant will not get shortlisted to South Eastern Queensland. In this instance the applicant would need to estimate where they are positioned within their ranking band, using the band score thresholds.

By looking at the band score thresholds applicants may be able to determine approximately where they sit in the band.

**Please note:** The Department of Health is not able to advise applicants of their position within the ranking band.

### Band Thresholds

<table>
<thead>
<tr>
<th>Band</th>
<th>Min Score</th>
<th>Max Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>109.98</td>
<td>137.13</td>
</tr>
<tr>
<td>2</td>
<td>107.28</td>
<td>109.98</td>
</tr>
<tr>
<td>3</td>
<td>104.95</td>
<td>107.28</td>
</tr>
<tr>
<td>4</td>
<td>103.15</td>
<td>104.95</td>
</tr>
<tr>
<td>5</td>
<td>101.21</td>
<td>103.15</td>
</tr>
<tr>
<td>6</td>
<td>98.98</td>
<td>101.21</td>
</tr>
<tr>
<td>7</td>
<td>96.45</td>
<td>98.98</td>
</tr>
<tr>
<td>8</td>
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<td>96.45</td>
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<tr>
<td>9</td>
<td>88.62</td>
<td>93.28</td>
</tr>
<tr>
<td>10</td>
<td>0</td>
<td>88.62</td>
</tr>
</tbody>
</table>

**For example:**

Where an applicant’s total AGPT Selection score is 101.19 (in the given sample), they are positioned near the maximum score possible in ranking band 6. Therefore, there is a chance this particular applicant may be shortlisted to South Eastern Queensland. The applicant has a choice of either changing their first preference training region from South Eastern Queensland or leaving their preference unchanged.

As the preference distribution matrix is a live document, the number of applicants nominating each training region rural or general pathway will change every time an applicant changes their training region preferences during the allocated period.
The Department of Health will not provide applicants with:

- Any further information than what is displayed in the preference distribution matrix
- Advice about another applicant’s individual situations
- Advice on available options or choices.

Applicants will have the opportunity to change their training region preferences from 10 am AEST Monday 1 August to 10 am AEST Monday 8 August 2016.

Applicants will not be able to change their preferences outside these dates and times.

**IMPORTANT NOTICE:**

The training region preference distribution matrix is a ‘live’ document. It will constantly change as each applicant nominates their preferred training region on the rural or general pathway during the allocated period.

**SHORTLISTING**

The Department of Health will shortlist applicants on Wednesday 10 August 2016.

Shortlisting will be conducted based on an individual’s total AGPT Selection score, noting that the shortlisting of joint applications will be based on the lowest score of the joint applicants.

Applicants will be notified of their shortlisting outcome by email from the Department of Health.

**Shortlisting does not guarantee a training place.**

**IMPORTANT NOTICE:**

- Applicants are only shortlisted to one training region and pathway per intake.
- Training region preferences are only taken into consideration for shortlisting.
- If an applicant is unsuccessful in obtaining a shortlist position to one of their nominated training regions, then their application will not progress any further.
- If an applicant is successful in being shortlisted to a training region, but does not gain a training place, then their application will not progress any further.
- Once shortlisting has commenced, training region preferences cannot be altered.
Stage Three: RTO and Training Region Placements

When an applicant is shortlisted, the regional training organisation (RTO) that occupies the training region will examine the application and the applicant’s total AGPT Selection score.

Further placement assessments may be held, which will take place from Friday 12 August to Friday 2 September 2016.

Stage three—RTO and training region placement assessments may vary between regions, but may include:

- Further review of the applicant’s total AGPT Selection score
- Contacting nominated referees
- Face-to-face interviews
- Skype interviews
- Other assessments.

Applicants are encouraged to contact the RTO of their shortlisted training region to discuss the types of (stage 3) training region placements they are likely to be required for and availability during the period from Friday 12 August to Friday 2 September 2016. RTO contact details are listed on page 13 and at agpt.com.au > ‘Training organisations’.

Shortlisting does not guarantee an interview or training place.

Once RTO and training region placement assessments have concluded, applicants will either be offered a training place, or notified that they have not been successful in gaining a training place with their shortlisted training region.

Applicants who are successful in obtaining a training place must either accept or decline the offer within seven days of receiving the offer.

Applicants who are not successful in gaining a training place, or who have declined an offer of a training place, are able to apply for entry into the AGPT programme in 2018.

IMPORTANT NOTICE:

Each training region is independently run, even if the same regional training organisation manages more than one region. Applicants who are shortlisted to one region will only be considered for that region. For example, GP Synergy occupies all three New South Wales training regions. Applicants who wish to apply to the Western New South Wales training region will only be shortlisted and considered for a training place to Western New South Wales, they will not be considered for Lower Eastern or North Eastern New South Wales.

Any requests for feedback in regards to the RTO and training region placement assessment process should be directed to the RTO responsible for the shortlisted training region, not the Department of Health, as this part of the AGPT selection process (stage 3) is directly managed by the RTOs.
Final Outcomes

Applicants who are shortlisted will be notified as to the outcome of their application by Monday 12 September 2016.

Applicants who are successful in obtaining a training place must either accept or decline the offer within seven days of receiving the offer.

Successful applicants should remain in touch with the RTO in their training region in relation to the next stages before commencing training in 2017.

If an applicant chooses to decline an offer of a training place, then their decision will be final.

Applicants who are not successful at gaining a training place, or who have declined an offer of a training place, are able to apply for entry into the AGPT programme in 2018.

IMPORTANT NOTICE:

Applicants who are successful in obtaining a training place must either accept or decline the offer within seven days of receiving the offer.

Applicants who accept training offers are not guaranteed to be allocated a community-based GP training term straight away. Applicants may need to commence their extended skills post before commencing their community-based GP training term or hospital year. Applicants are encouraged to discuss their individual circumstances with the RTO in their training region before resigning from their current employment.

FUTURE INTAKES

Each year’s applications process is separate and may differ from year to year. Documentation submitted and total AGPT Selection scores do not carry over.

The Department of Health recommends applicants contact the RTO in their preferred training region and discuss their situation if they have previously been unsuccessful in obtaining a training place within that training region.

COMPLAINTS AND APPEALS

If you believe the application and selection process has not been applied fairly, email the Department of Health on AGPTSelection@health.gov.au outlining your concerns.
Medicare Provider Numbers

Once accepted into the AGPT programme, registrars require a Medicare provider number (MPN) to perform the following functions while undertaking their training placements:

• Claim Medicare rebates for their services or have rebates claimed on their behalf by their employer or patients
• Refer their patients to other specialists through the Medicare system
• Request services on behalf of their patients.

A Medicare provider number does not allow a registrar to prescribe medicines. Registrars will need a separate prescriber number to perform this function.

RTOs will submit provider number applications on behalf of registrars who have previously held a Medicare provider number (either as an intern, hospital medical officer or temporary resident working in general practice) using a system implemented in November 2015. The MPN application will be made once the registrar has completed their AGPT placement form for their RTO.

Registrars who have not previously had an MPN will need to complete their AGPT placement form and submit it to their RTO. They will then be required to complete an ‘Application for an Initial Medicare Provider Number’ and submit it to the Department of Human Services (DHS). Visit humanservices.gov.au and search the form code ‘HW019’. A submission date to ensure timely processing of the MPN applications may apply, and will be advised by the individual RTOs.

All AGPT placement forms should correctly identify:

• Any section 19AB (3) restrictions
• Pathway selection (general or rural)
• Whether the placement is an extended skills/advanced specialised training term.

Without this information the form will not be processed electronically, which will delay all processing. For more information visit agpt.com.au > ‘GP Registrars’ > ‘Applications Forms’.

It is expected that an MPN will be provided within 28 days from the receipt of a correctly completed application.

For more information, please contact:

• The Department of Health for information about submission of placement forms: agptmpnapplications@health.gov.au
• The Department of Health for queries about the operation of section 19AB (3): 19AB@health.gov.au
• The Department of Human Services for queries about Medicare eligibility: 132 150.

